

**Academic year:**

URV.E10.07.00

APPLICATION FOR ADAPTATION FROM A CURRICULUM THAT IS TO BE PHASED OUT TO A NEW CURRICULUM AT THE URV (Bachelor's / Master's degree)

PERSONAL INFORMATION		
Name:	First surname:	Second surname
Identity card number (or passport number):	Mobile telephone:	Telephone:
URV e-mail address for written correspondence:	Personal e-mail address for written correspondence:	

I STATE
That I have begun the studies in: That this course is being replaced.

I REQUEST
My current curriculum is adapted to the new curriculum of the Bachelor's / Master's Degree in:
That all my subjects are transferred even if they have no equivalent in the new curriculum.
That I have successfully completed the minimum number of credits established in the regulations on academic progress.

I am aware that I am aware that once my request has been accepted, the Secretary's Office of the Faculty/School will automatically make a record of the adaptation on my academic transcript.

DOCUMENTS THAT MUST BE ATTACHED
-Receipt demonstrating payment of charge for the procedure
-Original and photocopy of the document that accredits the type of exemption, if appropriate (large family certificate, etc).

Please specify the account number that should be debited:

The same account number as when I registered (data base) *(in this case you do not need to provide any more details)*

My account number is the following:

Client's account code				
IBAN	Name of bank	Branch	Control	Account number
SWIFT				

Account holder			
Identity card/passport number	First surname	Second surname	Name

[place]

, [date]

(Unit to which documentation is sent: Campus Secretariat for Academic Management)

Dean/Director of the Faculty/School

**Academic year:**

URV.E10.07.00

Student information
Full name:
Identity card number/passport number:
Course:
URV e-mail address for written correspondence:
Personal e-mail address for written correspondence:
Mobile phone:

RESOLUTION OF APPLICATION FOR ADAPTATION FROM A CURRICULUM THAT IS TO BE PHASED OUT TO A NEW CURRICULUM AT THE URV (Master's degree)

Stamp of Faculty/School	Stamp of Faculty/School
<p>The adaptation has been made in accordance with the approved table of adaptation.</p> <p>The request is granted after the specified period has expired in accordance with article 2 of the Registration Regulations.</p> <p>[place] , [date]</p>	<p>the applicant is not up to date with registration fee payments.</p> <p>it was presented outside the established time period.</p> <p>others:</p> <p>[place] , [date]</p>
The Head of the Secretary's Office	The Head of the Secretary's Office

This decision is not the end of the administrative process and, should students wish to do so, they can appeal to the rector of the URV within one month of having been informed of this decision.

INFORMATION ON PERSONAL DATA PROTECTION

Data Controller: The controller of your personal data is the Universitat Rovira i Virgili, tax number Q9350003A, with its registered headquarters at Carrer de l'Escorxador, s/n, 43003 Tarragona.

Purpose: To manage aspects relating to the student's record, including but not limited to issuing academic and university certificates and/or official accreditations of curricula and of programmes of subjects studied and passed at the URV.

Rights: Data subjects have the rights of access, rectification, erasure, portability, limitation and opposition to processing and can exercise these rights by writing to the General Registry of the URV at the address of its registered headquarters or submitting the request to the University's General Registry in person or online in accordance with the procedure described at <https://seuelectronica.urv.cat/registre.html.urv>.

Further information: Data subjects can consult additional information about the personal data process known as *Management of preregistration for official degree programmes* and their rights at the URV's Record of Processing Activities published at <https://seuelectronica.urv.cat/rqpd> where they can also consult the URV's Privacy Policy. They can also ask our data protection officers any questions they may have about personal data protection at the email dpd@urv.

