


APPLICATION FOR ACADEMIC TRANSCRIPT

PERSONAL INFORMATION		
Name:	First surname:	Second surname:
Identity card number (or passport number):	Mobile telephone:	Telephone:
URV e-mail address on the for written correspondence:	Personal e-mail address for written for correspondence:	
That I am student on the course:	Faculty/school:	

I STATE
<p>That I am required to present my academic transcript during the process of requesting the:</p> <ul style="list-style-type: none"> Collaboration grants with URV departments Incoming mobility students at the URV Outgoing students applying for mobility grants if established by the call <p>And, provided that the conditions allow it:</p> <ul style="list-style-type: none"> Predoctoral grants from the Spanish Ministries of Education and of Economy and Competitiveness: FPU and FI <p>Therefore,</p>

I REQUEST
That you issue me with my academic transcript.

Indicate in which language/s you want your academic transcript to be issued.

Catalan

Spanish

English

(place)

, (date)

I have received the academic transcript that I requested.

place:

date:

(signature)

Head of the Secretary's Office of the Faculty/School

(Unit to which documentation is sent: Campus Secretariat for Academic Management)

Student information
Full name:
Identity card number/passport number:
Course:
URV e-mail address for written correspondence:
Personal e-mail address for written correspondence:
Mobile phone:

RESOLUTION OF APPLICATION FOR ACADEMIC TRANSCRIPT

Stamp of Faculty/School
<p>The application is declined because the student is not up to date with payments.</p> <p>(place) , (date)</p>
The Head of the Secretary's Office

This decision is not the end of the administrative process and, should students wish to do so, they can appeal to the rector of the URV within one month of having been informed of this decision.

INFORMATION ON PERSONAL DATA PROTECTION

Data Controller: The controller of your personal data is the Universitat Rovira i Virgili, tax number Q9350003A, with its registered headquarters at Carrer de l'Escorxador, s/n, 43003 Tarragona.

Purpose: To manage aspects relating to the student's record, including but not limited to issuing academic and university certificates and/or official accreditations of curricula and of programmes of subjects studied and passed at the URV.

Rights: Data subjects have the rights of access, rectification, erasure, portability, limitation and opposition to processing and can exercise these rights by writing to the General Registry of the URV at the address of its registered headquarters or submitting the request to the University's General Registry in person or online in accordance with the procedure described at <https://seuelectronica.urv.cat/registre.html.urv>.

Further information: Data subjects can consult additional information about the personal data process known as *Management of preregistration for official degree programmes* and their rights at the URV's Record of Processing Activities published at <https://seuelectronica.urv.cat/rgpd> where they can also consult the URV's Privacy Policy. They can also ask our data protection officers any questions they may have about personal data protection at the email dpd@urv.