

**Academic year:**

URV.E11.00.00

Student information
Full name:
Identity card number/passport number:
Course:
URV e-mail address for written correspondence:
Personal e-mail address for written correspondence:
Mobile phone:

RESOLUTION OF TO BRINGING FORWARD THE FIRST EXAM SESSION FOR BACHELOR'S THESIS OR THE MASTER'S THESIS TO DECEMBER/JANUARY (when the curriculum states that the master's thesis is a second-semester or annual subject)

The faculty/school issues a document accepting the request confirming the change
The student's academic transcript will be updated, and no notification will be sent (the changes to the academic transcript can be seen on the intranet)

The faculty/school issues a document rejecting the request
The student's request is rejected:
<u>Reasons</u>
Unfavourable report from the head/coordinator of the bachelor's / master's degree
Presentation of application outside the deadline
The applicant is not up to date with registration fee payments.
[place] , [date]
The Head of the Secretary's Office (signature)

This decision is not the end of the administrative process and, should students wish to do so, they can appeal to the rector of the URV within one month of having been informed of this decision.

INFORMATION ON PERSONAL DATA PROTECTION

Data Controller: The controller of your personal data is the Universitat Rovira i Virgili, tax number Q9350003A, with its registered headquarters at Carrer de l'Escorxador, s/n, 43003 Tarragona.

Purpose: To manage aspects relating to the student's record, including but not limited to issuing academic and university certificates and/or official accreditations of curricula and of programmes of subjects studied and passed at the URV.

Rights: Data subjects have the rights of access, rectification, erasure, portability, limitation and opposition to processing and can exercise these rights by writing to the General Registry of the URV at the address of its registered headquarters or submitting the request to the University's General Registry in person or online in accordance with the procedure described at <https://seuelectronica.urv.cat/registre.html>.

Further information: Data subjects can consult additional information about the personal data process known as *Management of preregistration for official degree programmes* and their rights at the URV's Record of Processing Activities published at <https://seuelectronica.urv.cat/rgpd> where they can also consult the URV's Privacy Policy. They can also ask our data protection officers any questions they may have about personal data protection at the email dpd@urv.