




## REGISTRATION ANNULMENTS - MASTER'S DEGREES

- From the day on which they complete the registration period, students may annul their registration within the periods specified in the corresponding administrative period.
- Students who annul their registration will lose all their status as a student and any corresponding rights, such as evaluation.
- Students may recover their registration fees depending on when or for what reason they annul their registration. However, certain fees will not be returned. The fees column shows the fees that have to be paid and those which will not be returned.

**TABLE: REASONS, DATES, ECONOMIC EFFECTS**

REASONS	DATES	ECONOMIC EFFECTS The student must pay the following amounts:	 ADMINISTRATIVE PROCEDURES
<b>Personal</b>	• <b>Within 5 calendar days after completing the registration process</b>	<ul style="list-style-type: none"> <li>• <b>Amount corresponding to:</b> <ul style="list-style-type: none"> <li>✓ Academic transcript management charge</li> <li>✓ Academic pathway study charge</li> </ul> </li> </ul>	✓ <b>PROCEDURE:</b> <a href="#">Within 5 calendar days of completing the registration process.</a>
	• <b>Before the start of academic activity (until 9 September)</b>	<ul style="list-style-type: none"> <li>• <b>Amount corresponding to:</b> <ul style="list-style-type: none"> <li>✓ Academic transcript management charge</li> <li>✓ Academic pathway study charge</li> </ul> </li> </ul>	✓ <b>PROCEDURE:</b> <a href="#">Before the start of academic activity.</a>
	• <b>After the start of academic activity (10 September) and up to 15 November</b>	<ul style="list-style-type: none"> <li>• <b>Amount corresponding to:</b> <ul style="list-style-type: none"> <li>✓ Academic transcript management charge</li> <li>✓ Learning support services charge</li> <li>✓ Academic pathway study charge</li> <li>✓ 40% of the cost of credits</li> <li>✓ Insurance payments</li> </ul> </li> </ul>	✓ <b>PROCEDURE:</b> <a href="#">After the start of academic activity and up to 15 November.</a>
	• <b>Between 16 November and 15 February</b>	<ul style="list-style-type: none"> <li>• <b>Administrative charges, insurance payments and 100% of the cost of credits.</b></li> </ul>	✓ <b>PROCEDURE:</b> <a href="#">Between 16 November and 15 February.</a>
<b>Not obtaining a visa</b>	• <b>From the day the registration is completed until 30 November</b>	<ul style="list-style-type: none"> <li>• <b>Amount corresponding to:</b> <ul style="list-style-type: none"> <li>✓ Academic transcript management charge</li> <li>✓ Learning support services charge</li> <li>✓ Academic pathway study charge</li> <li>✓ Insurance payments</li> </ul> </li> </ul>	✓ <b>PROCEDURE:</b> <i>Until 30 November by submitting a general application to the Campus Secretariat</i>
<b>Serious illness</b>	• <b>From the day the registration is completed until the date when the final grades are recorded</b>		✓ <b>PROCEDURE:</b> <a href="#">Serious illness</a>
<b>Death of student</b>	• <b>During the academic year</b>		✓ <b>PROCEDURE:</b> <a href="#">Death of student</a>