



7. Admitted pending accreditation of qualification with bridging courses

Dear **[Nom del candidat/a]**,

We are pleased to inform you that the Coordinator / Academic Committee of the Master's Degree in **[Nom del màster]** has evaluated your application and documentation and has decided to admit you to the master's degree on academic grounds, even though you have not yet presented either 1) the certificate for qualification that gives you access to the master's degree or 2) the document proving that you have paid for the issuance of this certificate, without which you will not be able to register.

As soon as you have one of these documents, you must upload it to the [document manager](#). The document manager will tell you the deadline for uploading, modifying or consulting your documentation. Bear in mind that if you obtain your degree certificate in the June call, you must register between 10 and 19 July. If you do not obtain it until the September call, you will have to register between 9 and 30 September.

You can also check whether your documents comply with the [formal requirements](#) and monitor their status.

When you have uploaded the required documentation with formal requirements, we will give you access the registration process and you will be able to complete the registration process.

You can monitor the changes to your registration status via the [document manager](#). We will also send you an email with all the information regarding the registration process.

On the basis of your previous qualifications, the Coordinator / Academic Committee has decided that you must study certain subjects as Bridging Courses, for which you must register. You can use the document manager to find out which subjects you need to study.

Nevertheless, in order to reserve your place on the course, you must pay a deposit of €400. You make this payment by accessing the [My Payments](#) platform where you will find the invoice which you can pay in cash or by credit card. Please be aware that **the deadline for making this payment is the due date on the fees invoice**.

When you complete the registration process, this reserved payment will be discounted from your final registration fees. If you have the right to a grant or any other type of award or discount that will make the cost of your registration fees lower than €400, we will reimburse you with the corresponding part. However, if you do not register at all, **we will not refund any of the money** that you have paid.

If you have documentary proof of any of the situations listed below, upload it to the corresponding section of the [document manager](#) so that the university can apply the exemption and you are not required to pay to reserve your place in advance:

- Disability of 33% or higher
- Victim of intimate-partner violence
- Victim of gender-based violence other than intimate-partner violence
- Large family (special category)
- Victim of a terrorist attack
- Beneficiary of the minimum living allowance

You can check other exemptions [here](#).

If you do not make the payment within the deadline, your pre-registration status will be 'Admitted without place reserved'. You will only be able to register if there are still places available and the master's coordinators authorise your registration after the deadline. This also means you will have to pay the corresponding charge.



Although, as we have indicated, as a general rule you cannot register for the Master's Degree until you have completed your Bachelor's Degree, an exception has recently been introduced for Bachelor's Degrees taken in Spain. Thus, if, after the September call for applications, you have a maximum of 9 credits with your Bachelor's Thesis still pending, you can apply to register provided there are places available and as long as you do so in line with the corresponding [procedure](#).

If you need any further information, please do not hesitate to contact us.

Regards,

[Secretaria de Centre/Campus]

Universitat Rovira i Virgili