Dear [Nom del candidat/a],

We are pleased to inform you that the Coordinator / Academic Committee of the Master's Degree in [Nom del màster] has evaluated your application and documentation and has decided to admit you to the master's degree on academic grounds, even though you have not yet presented either the certificate for qualification that gives you access to the master's degree, without which you will not be able to register.

As soon as you have one of these documents, you must upload it to the document manager. The document manager will tell you the deadline for uploading, modifying or consulting your documentation. Please be aware, however, that if you have pre-registered during the first or second phase and if by 28 July you are still unable to present one of these accrediting documents, you will have until 30 September at the latest to do so without incurring a surcharge.

You can also check whether your documents comply with the formal requirements and monitor their status.

When you have uploaded the required documentation with formal requirements, we will give you access to the registration process and you will be able to complete the registration process.

You can monitor the changes to your registration status via the document manager. We will also send you an email with all the information regarding the registration process.

Nevertheless, in order to reserve your place on the course, you must pay a deposit of €400. You can make this payment by accessing the My Payments platform where you will find the invoice which you can pay in cash or by credit card. Please be aware that the deadline for making this payment is 10 calendar days from the date of this email.

When you complete the registration process, this reserved payment will be discounted from your final registration fees. If you have the right to a grant or any other type of award or discount that will make the cost of your registration fees lower than €400, we will reimburse you with the corresponding part. However, if you do not register at all, we will not refund any of the money that you have paid.

You may have the right to a discount because you have a level of disability of at least 33%, you are a victim of male violence, you have the status of a "special large family" or you are the victim of a terrorist attack. If this is the case, you must upload the relevant documentation to the document manager and we will apply the exemption from payment in advance by reserving your place on the course free of charge. You can check other exemptions here.

If you do not make the payment within the deadline, your pre-registration status will be ‘Admitted without place reserved’.

Although, as we have indicated, as a general rule you cannot register for the Master's Degree until you have completed your Bachelor's Degree, an exception has recently been introduced for Bachelor's Degrees taken in Spain. Thus, if, after the September call for applications, you have a maximum of 9 credits with your Bachelor’s Thesis still pending, you can apply to register provided there are places available and as long as you do so in line with the corresponding procedure. This does not include the Master's Degree in Advocacy, which has its own specific regulations.

If you need any further information, please do not hesitate to contact us.

Regards,
[Secretaria de Centre/Campus]
Universitat Rovira i Virgili