



13. Admitted pending requirements of documentation

Dear **[Nom del candidate]**,

We are pleased to inform you that the Coordinator / Academic Committee of the **[Nom del Programa de Doctorat]** has evaluated your application and documentation and has decided to admit you to the doctoral programme on academic grounds, even though you have not yet presented all the necessary documentation in accordance with the [formal requirements](#).

This means that a place has been reserved for you on the course for the **[Curs Acadèmic]** academic year; however, you will not be able to complete the registration process until you present the following documents in accordance with the [formal requirements](#) via the [document manager](#).

As soon as you have this/these document(s), you must upload it onto the document manager. To do so you have until **[Matriculation_Period_SubTerm__r:End_Date__c (Fi matrícula)]**. You can check this date in your document manager, where you can also check your progress in meeting the requirements.

When we receive your documentation and have checked that it is correct, we will change the status of your application from [Admitted pending requirements of documentation](#) to [Admitted pending originals](#). We will then tell you what you need to do present your original documentation and photocopies or the attested photocopies of the originals, which are required in order to complete the registration process within the specified period. Check the [calendar](#).

If you are unable to provide the original documents and copies of these documents, or the certified copies of the originals, you can opt for conditional registration. In order to do so, you will need to sign this [declaration of commitment](#), upload it to your document manager in the relevant section and notify us. You may remain conditionally registered until no later than 30 April 2026, by which time you must present your formally required documentation. If you do not present this documentation, we will annul your registration. Furthermore, you will have no right to any refund of any amounts that you have paid and you will be required to pay any outstanding amounts that you still owe.

If you do not complete any of these options, your status will be changed to *Excluded on technical grounds because you have not presented the required documentation within the specified period* because the university interprets that you have withdrawn in accordance with article 68.1 of Law 39/2015 of 1 October, which regulates common administrative procedures of public administrations.

If you are still interested in studying on this or any other doctoral programmes course, you will have to repeat the pre-registration process, although the success of your application will depend on the availability of a place. You can consult the calendar [here](#).

If you need any further information, please do not hesitate to contact us.

Regards,

[Dades de contacte de l'Escola de Doctorat]
Universitat Rovira i Virgili