



## 12. Admitted pending presentation of original documents with bridging courses

Dear **[Nom del candidate]**,

We are pleased to inform you that we have checked the documentation that you have uploaded to the document manager and have found that everything is correct. Now, the only thing you have to do to complete the registration process is present in person the original documents and copies of these to the Campus/Center Secretariat for Academic Management where your Doctoral Programme in **[Nom del programa de doctorat]** will be taught. Alternatively, you can present certified copies of the originals, again in person to the Campus Secretariat or send them in by post.

The contact details for this Secretary's Office are:

**[Dades de contacte de la Secretaria de Centre/Campus]**

If you present the original documents of the attested copies at the secretary's office, you must first send scanned copies of these documents to [phd@urv.cat](mailto:phd@urv.cat) so that we can check that the attested copies are valid.

The deadline for submitting this documentation is **[Matriculation\_Period\_SubTerm\_\_r:End\_Date\_\_c (Fi matrícula)]**. You can enter the [document manager](#) to find out on which date the registration period ends and to check whether your documents comply with these requirements.

When you have done this, we will change your registration status from Admitted with BC pending presentation of original documents to Access the registration process with BC. This will mean that you can complete the registration process. We will also send you an email with all the information regarding the registration process. Please bear in mind that you must register for those subjects and that you must pass them in the initial phase of your thesis, within one academic year.

You can also apply for a conditional registration. To do this, you need to sign this [declaration of commitment](#), upload it to your document manager in the section and inform us that you have done so. Your conditional registration will be maintained until 30 April 2026 at the latest, by which date you must have provided the required documentation. If you do not do this, your registration will be annulled, you will have no right to a refund of the amount and you will still be liable to pay any other outstanding that you may have debts with the university.

If you do not complete any of these options, your status will be changed to *Excluded on technical grounds because you have not presented the required documentation within the specified period* because the university interprets that you have withdrawn in accordance with article 68.1 of Law 39/2015 of 1 October, which regulates common administrative procedures of public administrations.

If you are still interested in studying on this or any other Doctoral Programme, you will have to repeat the pre-registration process, although the success of your application will depend on the availability of a place. You can consult the calendar [here](#).

If you need any further information, please do not hesitate to contact us.

Regards,

**[Dades de contacte de l'Escola de Doctorat]**

Universitat Rovira i Virgili