




## REGISTRATION ANNULMENTS - MASTER'S DEGREES

- From the day on which they complete the registration period, students may annul their registration within the periods specified in the corresponding administrative period.
- Students who annul their registration will lose all their status as a student and any corresponding rights, such as evaluation.
- Students may recover their registration fees depending on when or for what reason they annul their registration. However, certain fees will not be returned. The fees column shows the fees that have to be paid and those which will not be returned.

**TABLE: MOTIVES, DATES, FEES**

MOTIVE	DATES	FEES The student must pay the following fees:	Tràmits administratius 
Personal reasons	<ul style="list-style-type: none"> <li>• Within 5 calendar days of completing the registration process</li> <li>• Before the start of academic activity (28 September)</li> <li>• On or after the start of academic activity up to 15 November</li> <li>• Between 15 November and 15 February</li> </ul>	<ul style="list-style-type: none"> <li>• Academic transcript administration charge</li> <li>• Academic transcript administration charge</li> <li>• Fee for:               <ul style="list-style-type: none"> <li>✓ Academic transcript administration charge</li> <li>✓ Teaching support fee</li> <li>✓ 40% of credits</li> <li>✓ Insurance</li> </ul> </li> <li>• Fees and 100% of credits</li> </ul>	<p>✓PROCEDURE: <a href="#">Within 5 calendar days of completing the registration process.</a></p> <p>✓PROCEDURE: <a href="#">Before the start of academic activity.</a></p> <p>✓PROCEDURE: <a href="#">On or after the start of academic activity up to 15 November.</a></p> <p>✓PROCEDURE: <a href="#">Between 15 November and 15 February.</a></p>
Not obtaining a visa	<ul style="list-style-type: none"> <li>• From the day on which the registration process is completed until 30 November</li> </ul>	<ul style="list-style-type: none"> <li>• Fee for:               <ul style="list-style-type: none"> <li>✓ Academic transcript administration charge</li> <li>✓ Teaching support fee</li> <li>✓ Foreign qualification fee</li> <li>✓ Insurance</li> </ul> </li> </ul>	<p>✓PROCEDURE: <a href="#">Until 30 November, submitting general application at the Campus Secretariat</a></p>
Serious illness	<ul style="list-style-type: none"> <li>• From day on which the registration process is completed until 13 December (1<sup>st</sup> sem) and until 20 May (2<sup>nd</sup> sem)</li> </ul>	<ul style="list-style-type: none"> <li>• Fee for:               <ul style="list-style-type: none"> <li>✓ Academic transcript administration charge</li> <li>✓ Teaching support fee</li> <li>✓ Insurance</li> </ul> </li> </ul>	<p>✓PROCEDURE: <a href="#">Serious illness</a></p>
Death of student	<ul style="list-style-type: none"> <li>• During the academic year</li> </ul>	<ul style="list-style-type: none"> <li>• Fee for:               <ul style="list-style-type: none"> <li>✓ Academic transcript administration charge</li> <li>✓ Teaching support fee</li> <li>✓ Insurance</li> </ul> </li> </ul>	<p>✓PROCEDURE: <a href="#">Death of student</a></p>