

<b>Basic information on data protection</b>	
<b>Officer</b>	Universitat Rovira i Virgili
<b>Purpose</b>	To manage the users of the CRAI.
<b>Legal basis</b>	The legal basis for the processing of your personal data is the fulfilment of a mission carried out in public interest.
<b>Recipients</b>	No transfers of private data to third parties are envisaged.
<b>Rights</b>	You have the right to access your data, rectify it, remove it, request that it be transferred, oppose its handling and to restrict its processing.
<b>Further information</b>	Additional and detailed information about Protection of personal data can be found on our website: <a href="http://www.urv.cat/ca/vida-campus/serveis/crai/que-es-el-crai/">http://www.urv.cat/ca/vida-campus/serveis/crai/que-es-el-crai/</a>

## Further information

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### 1. Who is responsible for handling your data?

The organisation responsible for handling your data is the Universitat Rovira i Virgili, which is based at Carrer de l'Escorxador, s/n, 43003, Tarragona. The URV's website is [www.urv.cat](http://www.urv.cat).

### 2. What are the contact details of the person in charge of data protection?

The email address of the person in charge of data protection at the Universitat Rovira i Virgili is [dpd@urv.cat](mailto:dpd@urv.cat) and their postal address is Carrer Escorxador, s/n, 43003, Tarragona.

### 3. What do we use your data for?

To manage the users of the CRAI.

### 4. How long will we keep your personal data for?

The personal data provided by students are kept for the entire period that they are studying at the URV plus an additional two years thereafter.

### 5. What is the legal basis that gives us the right to handle your data?

The legal basis for the processing of your personal data is the fulfilment of a mission carried out in public interest.

### 6. Who will you share my data with?

We will not share your data with third parties unless we are legally obliged to do so.

### 7. What are your rights?

Every individual has the right to be informed as to whether the URV is handling their personal data or not.

Every individual has the right to access their personal data, to rectify it and to ask for it to be removed if, among other reasons, the data are no longer required for the purpose for which they were originally collected.

In certain circumstances established in article 18 of the GDPR, individuals may request the restriction of the processing of their data. In these cases, we will only retain your data for the purposes of exercising or defending any claims.

Individuals may oppose the handling of their data for the purposes of marketing, including the creation of user profiles. The URV will cease to handle personal data if requested to do so by the interested party, unless there are overriding reasons not to do so or the URV needs to exercise or defend a legal claim.

Individuals also have the right to obtain their personal data in a commonly used electronic format and to transfer them to another controller.

#### **8. How can I exercise my rights?**

To exercise your rights, you must submit a written request in person or by post to C/Escorxador, s/n, 43003, Tarragona, or via the electronic registry at <https://seuelectronica.urv.cat/registre.html>

#### **9. How can I make a claim?**

If you think that your rights have been infringed, you have the right to submit a claim to the Autoritat Catalana de Protecció de Dades (Catalan Data Protection Authority). You can also submit a claim to the individual responsible for data protection at the URV.