



REGULATIONS FOR THE CREATION AND OPERATION OF UNIVERSITAT ROVIRA I VIRGILI CHAIRS

Approved by the Governing Council on 27 April 2023

Approved by the Governing Council on 18 December 2025

PREAMBLE

Article 100 of the Statute of the Universitat Rovira i Virgili provides for the creation of chairs to act as forums for the collaboration and dissemination of research, training and transfer activities.

The chairs of the Universitat Rovira i Virgili are a form of collaboration between the University and other entities, public or private, for building a solid, stable and strategic relationship with local stakeholders in a wide range of knowledge areas. As such, the chairs demonstrate the University's ability to generate efficient interactions and trust with the wider society that it serves, and they increase the visibility of the economic and social benefits that derive from this long-term relationship. In particular, flexible relationships and interdisciplinary actions can catalyse the generation and socialization of knowledge and enhance the dissemination of important issues for our territory.

The present regulations establish the creation procedure, the structure, the governing bodies, the economic regime and other issues relating to the functioning of the URV's chairs.

SECTION I. GENERAL PROVISIONS

Article 1 Definition

The chairs are a tool that enables the Universitat Rovira i Virgili to engage in wide-ranging collaboration with all of the stakeholders in the area that it serves, including companies, institutions, foundations, associations, administrations and other public or private entities. The chairs become a channel for dissemination, for the promotion of socio-economic development and for the transfer of knowledge in an area of common interest for a certain period of time.

Article 2. Objectives and operating regime

The objectives and operating regime of each chair must be specified in its creation agreement and, where appropriate, in the agreement that formalizes the collaboration between the University and the public or private entities participating in the chair.

SECTION II. CREATION

Article 3. Proposal for creation

A proposal to create a chair may come from the University's governing bodies, from its faculties or schools and from its departments through its permanent teaching and research staff.



Article 4. Duration

1. Given that the University and the entity or entities promoting the chair want a stable relationship, the chair should have a duration of a minimum of three years. In the case of initiatives that are of special strategic interest to the University, as identified by the Governance Team, the chair may have a shorter duration.

2. Six months before the end of the chair, the director of the chair must submit to the competent office of the vice-rector a proposal on whether the chair should be renewed or, if appropriate, the agreement should be modified. Any decision must be approved by the Monitoring Committee. In the event that it is agreed to extend the agreement, the parties must express this in writing by means of an addendum to the creation agreement.

Article 5. Funding and intellectual and industrial property

1. During the duration of the agreement, the chair must receive minimum funding of €15,000 to carry out its activities. In the case of initiatives that are of special strategic interest to the University, as identified by the Governance Team, the chair may have a shorter duration.

2. The agreement will establish the periods when the company or institution must make its financial contributions and stipulate any possible modifications to the annual contributions.

3. The intellectual and industrial property rights resulting from the chair's activity will belong to the URV. If a specific research project is developed within the framework of the chair with external funding, and taking into account that, in addition to the URV, institutions or companies (including the entity that funds the chair) may participate in funding the project, the intellectual and industrial property rights will belong to the party that generated them, unless it is stipulated in an ownership agreement signed by the parties that these rights belong to another party.

Article 6. Use of the URV name and logo

1. Chairs may have their own logo, but they must maintain unity with the corporate image of the URV.

2. Any document deriving from the activity of the chair must include the URV logo.

3. The entity promoting the chair may use the name and logo of the URV only in relation to the activities of the chair or in the actions specifically defined in the collaboration agreement.

Article 7. Procedure

1. A proposal to create a chair must be accompanied by documentation that demonstrates an interest and manifest willingness to participate in it by one or more public or private entities, who must demonstrate their interest in setting it up by providing an annual financial endowment that is stable over time and sufficient to ensure the impact of the



chair's activities. The proposal must also be accompanied by an agreement from the URV unit that supports it.

2. The creation proposal must be submitted to the office of the vice-rector that has been assigned the competence of the proposed chair. It is up to the office of the vice-rector to assess the proposed chair's viability and impact. In this regard, preference will be given to chairs that are multidisciplinary in terms of the areas of knowledge that they cover.

3. After determining whether the above requirements have been met, the competent office of the vice-rector will pass the proposal onto the Governance Team, which will decide on its feasibility before passing it on to the Governing Council for approval.

Article 8. Approval

1. The Governing Council is the body responsible for approving the creation of a chair.

2. The creation proposal must include a collaboration agreement between the University and the public or private entities concerned. If no collaboration agreement has been prepared at the time of approval, then there must be at least an external funding stability agreement signed by the public or private entities concerned and the URV.

Article 9. Creation agreement

The agreement to create a chair must specify the following:

a) Name of the chair

b) Aims and objectives

c) Financial contribution of each party

d) Structure and organisation

e) A schedule for disseminating the results of the chair's activities in the appropriate areas

f) The duration of the chair and, where appropriate, of the collaboration agreement; the mechanisms for renewing and filing any complaint about the agreement

g) Location

h) Proposed management

i) Proposed members of the Monitoring Committee

2. If, when a chair is created, one or more public or private entities wish to participate, the corresponding collaboration agreement or participation agreement must be signed.

SECTION III. Organisation

Article 10. Structure

1. The chair must have a management board and a monitoring committee.

2. The creation agreement may allow for the appointment of a deputy director of the chair and other advisory bodies.



Article 11. Director of the chair

1. The director of the chair must be a permanent member of the teaching and research staff. The director and the deputy director will be appointed and dismissed by the rector of the URV. The conditions and duration of the appointment must be stated and it must be ensured that the director's curriculum vitae aligns with the objectives and knowledge areas of the chair.

2. The teaching hours of the director of the chair may be reduced provided that they are covered by a substitute who is paid for from the budget of the chair. Likewise, they may receive a salary supplement paid from the chair's budget.

The awards associated with the position of director of the chair are established in the corresponding regulations.

3. The rector of the URV will be responsible for making any changes to the director and deputy director. The rector is also responsible for proposing the new appointees to occupy these positions, in this case with the prior agreement with the entity or company with which the collaboration agreement has been signed. The other members of the chair must be duly notified of the new appointment.

4. In the event that there is more than one person, their remuneration and the reduction in their hours will be proposed by the management.

Article 12. Functions of the chair management

The functions of the chair management are to:

- a) Prepare the chair's action plan and budget.
- b) Establish evaluation indicators for the different actions.
- c) Programme, coordinate and execute actions aimed at disseminating the activities of the chair.
- d) Monitor the chair's actions, and execute its action plan and budget.
- e) Present the annual report on the chair's activities and the settlement of the budget.
- f) Make proposals to the corresponding body for contracts that will be charged to the chair's budget.
- g) Collaborate with other institutions to carry out specific actions.
- h) Undertake any other function entrusted to it by the Monitoring Committee.

Article 13. Monitoring Committee

1. The Monitoring Committee is the chair's highest supervisory and evaluation body, it has equal status and it is composed of the following persons:

- a) Representatives of the University:
 - The vice-rector with competences assigned to the chair, or the person delegated by them.
 - The director of the chair, or the person delegated by them.



b) Representatives of the entities:

There must be the same number of representatives of the entities as of representatives of the URV.

In the event that there are more than two external participants, the number of representatives of the University will be the same.

2. The representatives of the public or private entities that participate in the chair are appointed by the respective entities. They may not appoint a member of the teaching and research staff or administrative and service staff who works full-time for the URV.

3. The Monitoring Committee will be chaired by one of the University representatives appointed by the rector.

4. The chair of the Monitoring Committee may invite, as they deem appropriate, other persons to join the committee, with or without a vote.

5. The Monitoring Committee must appoint the person who will act as committee secretary. This person will be chosen by and from among the committee members.

Article 14. Functions of the Monitoring Committee

The functions of the Monitoring Committee are to:

a) Approve the action plan and the annual budget.

b) Approve the annual report and the settlement of the budget.

c) Ensure compliance with the agreement.

d) Agree to the extension of the chair if one or more new entities show interest in collaborating with it.

Article 15. Functioning of the Monitoring Committee

1. The Chair must convene the Monitoring Committee at least once a year.

2. The call for the meeting and its agenda must be communicated to the members at least 48 hours in advance.

3. For the Monitoring Committee to be constituted in a valid manner on the first call, the chair and the secretary, or their substitutes, and at least half of the representatives of all the entities must be present. In the second call, the chair and the secretary, or their substitutes, and at least one representative of one of the entities participating in the chair must be present.

4. All agreements must be adopted by a simple majority of votes among the members present, except for the agreement provided for in Article 22.1 of these regulations.

5. The representatives may delegate their vote to any other member of the Committee.

SECTION IV: ECONOMIC REGIME

Article 16. URV endowments



In the case of chairs of special strategic interest, as determined by the Governance Team, the University may make additional contributions that will be added to those from the external participating entities.

Article 17. External contributions

The contributions of public or private entities must be established in the agreement that formalises the collaboration between the University and these entities or in a document signed by these entities, and there must be a commitment of stable financing. The agreement or document may provide for the periodic updating of contributions and also for contributions for extraordinary reasons.

In the event that external entities state an interest in contributing as a result of the chair's activities, they must sign a specific contract with the URV Foundation or with the URV, with the respective fees.

2. Likewise, public or private entities may express their willingness to collaborate in a chair created by the University by providing part of the contributions stipulated in a coordination, collaboration or cooperation agreement signed with the URV.

3. The University must provide participating companies or entities with the documentation they need to claim any possible tax benefits in accordance with current legislation.

4. The chair management must ensure that technical support is provided by providing its financial resources or those of the unit to which it is attached.

Article 18. Economic management

In general, the economic management of the chairs is the responsibility of the management unit to which the director or the creation proposal is assigned, and it must be carried out in accordance with the budgetary procedures of the URV. In all cases, the member of staff from the corresponding management unit must be informed.

Article 19. Ownership of material

Material acquired with the specific funding of the chairs will belong to the University and must be included in its inventory.

SECTION V. FUNCTIONING

Article 20. Location

The creation agreement or the collaboration agreement must state where the chair is to be located, although this does not necessarily imply the assignation of a single space.

Article 21. Regulations governing style and management

1. The staff of the chair must respect the regulations governing style and management established by the URV when carrying out any training, research, transfer, service provision or other project related to the activities of the chair. Likewise, they must follow the URV Code of Good Practice in Research and apply the URV Code of Ethics during all of the chair's activities.



2. The results and conclusions of the work are the sole responsibility of the research team and do not necessarily represent the opinion of the URV.

SECTION VI TERMINATION

Article 22. Termination

1. Chairs will be terminated on the proposal of the rector or by agreement of the Governing Council in the following cases:

- a) Absolute majority agreement of the chair's Monitoring Committee.
- b) Failure by any of the parties to comply with their obligations as specified in the collaboration agreement.
- c) Failure to contribute resources by external parties who have expressed interest in collaborating in the chair's activities.
- d) Expiry of the collaboration agreement or of any extensions to it.

ADDITIONAL PROVISIONS

Single Chairs subject to special agreements

Chairs that are part of a network of chairs in which the creation agreements are predetermined and establish specific conditions of accountability or other clauses to which the University can only adhere will continue to be subject to the aforementioned agreements. However, all other matters that are freely available to the University or are not specified in the agreement are governed by the present regulations.

Furthermore, special consideration will be given to chairs subject to funding from the Provincial Council of Tarragona, within the framework of the annual activities agreement. Thus, they have stable financing commitments and meet one of the requirements for their creation.

TRANSITIONAL PROVISION

Single Adaptation of existing chairs

1. The addenda that enable the renewal of the collaboration agreements must be adapted to the present regulations at the time of signing.
2. Chairs that do not have an agreement in force must sign one within a maximum period of one year. If they do not, the chair will be terminated in accordance with these regulations.

**FINAL PROVISION***Single Entry into force*

The present modification of these regulations will enter into force the day after it is published in the University's Official Gazette.