



OFICINA DE
COMPROMÍS SOCIAL
Universitat Rovira i Virgili



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ALLIANCE

URV RECEPTION

INTERNAL PROTOCOL FOR COORDINATING AND FACILITATING THE RECEPTION OF PEOPLE FROM UKRAINIAN UNIVERSITIES IN A SITUATION OF INTERNATIONAL PROTECTION WHO REQUEST TO CONTINUE THEIR TEACHING AND/OR RESEARCH CAREER AT THE URV

This document aims to facilitate the reception of university teaching staff and/or researchers from Ukraine at the URV, in accordance with the provisions of Council Implementing Decision (EU) 2022/382 of 4 March 2022, which establishes the existence of a mass influx of displaced persons from Ukraine within the meaning of Article 5 of Directive 2001/55/EC, and has the effect of introducing temporary protection.

Order PCM/170/2022, of 9 March, publishes the Council of Ministers Agreement of 8 March 2022, which extends the temporary protection awarded by virtue of the Council Implementing Decision (EU) 2022/382 of 4 March 2022 to persons affected by the conflict in Ukraine who find refuge in Spain (BOE-A-2022-3716). Specifically, Order PCM/170/2022, of 9 March, establishes that this protection must be given to:

- 1) Ukrainian nationals who were in Spain before 24 February 2022 and who, as a result of the armed conflict, are unable to return to Ukraine.
- 2) Third-country nationals or stateless persons who are legally resident in Ukraine on the basis of a valid legal residence permit (permanent or other such as a student residence permit) issued in accordance with Ukrainian law and who are unable to return to their home country or region.
- 3) Ukrainian nationals who were in an irregular situation in Spain before 24 February and who, as a result of the armed conflict, are unable to return to Ukraine.
- 4) Members of the families of the persons referred to in paragraphs 1 and 2 in the following terms:
 - a) spouse or common-law partner;

b) their minor children or those of their spouse, regardless of whether they were born in or out of wedlock or adopted;

c) other parents who live together as part of the family unit at the time of the circumstances related to the massive influx of displaced persons and who are totally or principally dependent on them.

In accordance with these regulations, the Universitat Rovira i Virgili (URV), through its Office of Social Engagement draws up this reception protocol in order to coordinate the various academic and administrative units involved in the reception and integration of people from Ukraine who need to join our institution as teaching and/or research staff (hereinafter PDI), and who wish to remain professionally involved in university teaching and research, in the terms laid down in this Protocol

I. Initial reception

1. To apply for reception, applicants must contact the URV's Social Engagement Office (URV Solidària) by:

- Sending an email to voluntariat@urv.cat or calling the telephone numbers (+34) 977 558484 or (+34) 977 256 586.
- Going in person to the Office of Social Engagement at the URV's Catalunya Campus (Av.Catalunya, 35, 43002 Tarragona).

2. URV Solidària will identify the needs (academic, social or any other type, if necessary) and the profile of those PDI applying for reception and assign them to a teaching and/or research area.

3. The Language and Publications Service must make its general language courses available to the applicants. This includes courses in Catalan and Spanish so that they can participate normally in the academic activity of the URV.

II. Academic reception

Depending on availability, academic reception for PDI can be of the following types:

- a) Departments:
- Provide a workspace equipped with a computer so that they can continue with the research projects they were engaged in at their home universities and/or to continue giving online classes to students at university in Ukraine;
 - Invite them to teach seminars and/or give lectures;
 - Invite them to give occasional classes in English on a variety of master's or bachelor's degree courses;
 - Provide grants so that they can attend and/or take part in scientific activities (seminars, congresses, study trips, etc.);

- Give them access to training or research grants;
 - Provide them with learning, teaching and research resources.
- b) Research groups:
- Involve research personnel in ongoing projects, using the legal instruments in force;
 - Provide grants so that they can attend and/or take part in scientific activities (seminars, congresses, study trips, etc.);
 - Give them access to training or research grants;
 - Provide them with learning, teaching and research resources.

Although these activities do not involve contracts of a permanent nature, the departments and the other units and services involved are asked to consider the possibility of assigning their own, non-earmarked funds to cover the needs of these PDI (e.g. surpluses, research promotion programme, active researcher budget, overheads, among other funds available, as long as the expense is eligible).

III. Procedure

- 1) With the support of the Director of Research and Innovation, and once the needs and the profiles of the PDI applying for academic reception have been identified, the URV Solidària will send a request to the heads of department and/or research groups and/or the corresponding UGAD, as well as to the mobility coordinators of each faculty/school.
- 2) For those researchers who are applying to join a URV research group:
 - a) URV Solidària must contact the Director of Research and Innovation who will make all the necessary arrangements so that the researcher(s) applying for the grant can join the respective URV research group, research centre or other research institution.
 - b) The Director of Research and Innovation will act as liaison with URV Solidària.
 - c) At all times the Director of Research and Innovation must keep the Office of Social Commitment (URV Solidària) informed of all the procedures carried out and the situation of the researchers.
3. For teaching staff applying for reception:
 - a) URV Solidària must contact the heads of department so that they can make all the necessary arrangements so that the researchers applying for reception can join the department.
 - b) The Director of Research and Innovation will act as liaison with URV Solidària.

- c) At all times, the department must keep the Office of Social Commitment (URV Solidària) informed of all the procedures carried out and the situation of the applicants.

4. In both cases, the departments and the Director of Research and Innovation must use this form to tell URV Solidària the name of the contact person who will act as liaison with URV Solidària.

5. With the assistance of the department and/or research unit, the person applying for reception must register using the I-Global-visitor procedure, which depends on the URV's International Center and which can be found at the following link: https://www.urv.cat/international/i-global/en_i-visitors.html. Those people affected by this protocol do not need to process the insurance or the URV card that is part of the I-Global procedure because they will already be covered by the Social Security system and have a credential that functions like the URV card.

IV. Psychosocial support

If other needs are detected during the general support provided by the Office of Social Engagement, the applicants will be redirected to the following services:

- OSE-URV psychological care
- OSE-URV functional diversity assistance
- Legal assistance: Tarragona Legal Association
- Social assistance: Red Cross, Catalan Refugee Programme

Office of Social Engagement must have the contact information for the liaison officers of each of these services, whether they are internal or external to the URV.

V. Additional information provided by the Office of Social Engagement

URV Solidària must inform of any new information and any aspects of interest resulting from this protocol at this [link](#).

VI. Supplementary information for PDI from Ukraine

- [European Research Council \(ERC\): Job opportunities for research staff fleeing the war.](#)
- [Ukraine joins Horizon Europe and Euratom Research and Training Programme](#)

- <https://scienceforukraine.eu/>

VII. Additional information provided by the Generalitat de Catalunya (Catalan Government)

See www.urv.cat/urvs for updates.

a) Accommodation and maintenance

Ukrainians who arrive or who are already in Catalonia can register with the municipal authorities where they live and access the health service and the education system.

For more information about applications for accommodation, maintenance or any other aspects, applicants should:

- Contact the reception staff at the City Council or District Council
- Call 900 500 912 (also available in Ukrainian)
- Complete the [Immigration and refugee form](#)

b) Asylum application in Catalonia

The Refugee Reception Committee provides legal advice, translation services and psychological assistance to help refugees to process their applications for temporary protection.

To make an appointment, applicants should call 900 500 912 (this service is also available in Ukrainian) or complete the [Immigration and refugee form](#).

c) Cultural and linguistic reception

Cultural resources are provided to the Ukrainian refugee community in Catalonia to make it easier for them to adapt to their new surroundings and to the change in language.

- [Welcome programme of the public libraries in Catalonia](#)
- [Language assistance for refugees](#)

d) How to collaborate

In order to be most effective, the URV Solidària recommends that individuals who want to help out follow the official channels that have been set up to help refugees.

Offering assistance:

<https://web.gencat.cat/ca/ucraina/com-colaborar/enviar-ajuda-a-ucraina/>

Taking in a family or a minor:

<https://web.gencat.cat/ca/ucraina/com-colaborar/acollir-una-familia-o-un-menor/>

Donating material and food:

<https://web.gencat.cat/ca/ucraina/com-colaborar/donar-material/>

Informació sobre el conflicte a Ucraïna

 **900 500 912**
Atenció també en ucraïnès.

 **+34 93 273 46 00**
Des de l'estranger.

 **ucraina.gencat.cat**



gencat

Image translation:

Information on the conflict in Ukraine
Service available in Ukrainian 900 500
912
Calling from abroad +34 93 273 46 00
ucraina.gencat.cat