



OFICINA DE
COMPROMÍS SOCIAL
Universitat Rovira i Virgili



URV REFUGEE RECEPTION

INTERNAL PROTOCOL FOR COORDINATING AND FACILITATING THE RECEPTION OF UKRAINIAN NATIONALS IN A SITUATION OF INTERNATIONAL PROTECTION WHO REQUEST TO BE ABLE TO CONTINUE THEIR UNIVERSITY AND ACADEMIC CAREERS

This document aims to facilitate the reception of students from Ukraine in accordance with the provisions of Council Implementing Decision (EU) 2022/382 of 4 March 2022, which establishes the existence of a mass influx of displaced persons from Ukraine within the meaning of Article 5 of Directive 2001/55/EC, and has the effect of introducing temporary protection.

Order PCM/170/2022, of 9 March, publishes the Council of Ministers Agreement of 8 March 2022, which extends the temporary protection awarded by virtue of the Council Implementing Decision (EU) 2022/382 of 4 March 2022 to persons affected by the conflict in Ukraine who find refuge in Spain (BOE-A-2022-3716). Specifically, Order PCM/170/2022, of 9 March, establishes that this protection must be given to:

- 1) Ukrainian nationals who were in Spain before 24 February 2022 and who, as a result of the armed conflict, are unable to return to Ukraine.
- 2) Third-country nationals or stateless persons who are legally resident in Ukraine on the basis of a valid legal residence permit (permanent or other such as a student residence permit) issued in accordance with Ukrainian law and who are unable to return to their home country or region.
- 3) Ukrainian nationals who were in an irregular situation in Spain before 24 February and who, as a result of the armed conflict, are unable to return to Ukraine.
- 4) Members of the families of the persons referred to in paragraphs 1 and 2 in the following terms:
 - a) spouse or common-law partner;

b) their minor children or those of their spouse, regardless of whether they were born in or out of wedlock or adopted;

c) other parents who live together as part of the family unit at the time of the circumstances related to the massive influx of displaced persons and who are totally or principally dependent on them.

In accordance with these regulations, the Universitat Rovira i Virgili (URV), through its Office of Social Engagement (URV Solidària), establishes this reception protocol, in order to coordinate the various academic and administrative units that may be involved in the reception and integration of Ukrainian nationals who need to join the URV as new or existing students (bachelor's, master's and doctoral) and who wish to continue their university studies.

I. Initial reception

1. To apply for reception, applicants must contact the URV's Social Engagement Office (URV Solidària) by:

- Sending an email to voluntariat@urv.cat
- Calling the telephone numbers (+34) 977 558484 or (+34) 977 256 586.
- Visiting the Office of Social Engagement at the URV's Catalunya Campus (Av. Catalunya, 35, 43002 Tarragona).

2. The Office of Social Engagement will determine whether the applicants are students, teachers, researchers or from other fields and will identify their academic, social and other needs, if any. If language support is required, the language volunteer service created for this purpose will be used.

3. The Language and Publications Service will be responsible for organising incoming training in Catalan for the applicants (in line with the provisions of the Law on the Reception of Immigrants) so that they can participate normally in the academic activity of the URV. The Service must also make its general courses (including those in Catalan and Spanish) available to the applicants.

II. Academic reception

3. If the applicant is a prospective student, the Office of Social Engagement will refer them to the relevant member of the Academic Management Service.

4. If the applicant is a student on a bachelor's or master's degree who wishes to continue their degree course at the URV, the procedure will be as follows:

- a) The Office of Social Engagement will refer the applicant to the corresponding bachelor's, master's or doctoral course director and to the mobility coordinators at the relevant URV faculty/school.
- b) The URV faculty/school will use this [form](#) to appoint an individual to liaise with the Office of Social Engagement.
- c) The course directors and the mobility coordinators will contact the Academic Management Service to organise the administrative procedures that will enable the applicants to register for free on their chosen courses and to access all URV services (CRAI, URV card, etc.).
- d) The course directors and the mobility coordinators must have the support of all the administrative units, specifically the Academic Management Service (through the Campus Secretariats), the Student Services Office, the International Center and the CRAI.
- e) All these units have to designate an individual to liaise with the course directors and mobility coordinators.
- f) At all times the academic and mobility officers must keep the respective student support offices and the Office of Social Engagement informed of all the procedures carried out.

5. If the applicant is a doctoral student who wishes to continue their doctoral degree course at the URV, the procedure will be as follows:

- a) The Office of Social Engagement will contact the Doctoral School to organise the necessary procedures to enable the doctoral student to join, if possible, the corresponding doctoral programme.
- b) The Doctoral School must carry out all administrative procedures required to regularise the student's academic status.
- c) The Doctoral School must designate a contact person to liaise with the Office of Social Engagement.
- d) At all times, the Doctoral School must keep the Office of Social Engagement informed of the procedures carried out and of the student's situation.

III. Psychosocial support

If other needs are detected during the general support provided by the Office of Social Engagement, the applicants will be redirected to the following services:

- OSE-URV psychological care
- OSE-URV functional diversity assistance
- Legal assistance: Tarragona Legal Association
- Social assistance: Red Cross

Office of Social Engagement must have the contact information for the liaison officers of each of these services, whether they are internal or external to the URV.

IV. Additional information provided by the Office of Social Engagement

The Office of Social Engagement will provide up-to-date information about any new developments and aspects of interest arising from this protocol via the following [link](#).

V. Additional information provided by the Generalitat de Catalunya (Catalan Government)

a) Accommodation and maintenance

Ukrainians who arrive or who are already in Catalonia can register with the municipal authorities where they live and access the health service and the education system.

For more information about applications for accommodation, maintenance or any other aspects, applicants should:

- Contact the reception staff at the City Council or District Council
- Call 900 500 912 (also available in Ukrainian)
- Complete the [Immigration and Refugee Form](#)

b) Asylum application in Catalonia

The Refugee Reception Committee provides legal advice, translation services and psychological assistance to help refugees to process their applications for temporary protection.

To make an appointment, applicants should call 900 500 912 (this service is also available in Ukrainian) or complete the [Immigration and Refugees form](#).

c) Cultural and linguistic reception

Cultural resources are provided to the Ukrainian refugee community in Catalonia to make it easier for them to adapt to their new surroundings and to the change in language.

- [Welcome programme of the public libraries in Catalonia](#)
- Language assistance for refugees

d) How to collaborate

In order to be most effective, the Office of Social Engagement recommends that individuals who want to help out follow the official channels that have been set up to help refugees.

Offering assistance:

<https://web.gencat.cat/ca/ucraina/com-colaborar/enviar-ajuda-a-ucraina/>

Taking in a family or a minor:

<https://web.gencat.cat/ca/ucraina/com-colaborar/acollir-una-familia-o-un-menor/>

Donating material and food:

<https://web.gencat.cat/ca/ucraina/com-colaborar/donar-material/>

Informació sobre el conflicte a Ucraïna

 **900 500 912**
Atenció també en ucraïnès.



 **+34 93 273 46 00**
Des de l'estranger.

 **ucraina.gencat.cat**

gencat

Image translation:

Information on the conflict in Ukraine
Service available in Ukrainian 900 500 912
Calling from abroad +34 93 273 46 00
ucraina.gencat.cat