



MASTER: notification of resolution on the documentation to be presented by students with entrance qualifications obtained from foreign higher education institutions

MEMBER STATES OF THE EUROPEAN UNION AND SIGNATORIES TO THE EUROPEAN ECONOMIC AREA AGREEMENT OR BILATERAL AGREEMENT WITH THE EUROPEAN UNION

Master:

Candidate:

Academic year:

General documents:	Submitted		VERIFICATION Translated (1)	
	YES	NO	YES	NO
▶ Original and photocopy, or attested photocopy of the identity document (passport). Identity documents that have expired will not be accepted (*).				
▶ Original and photocopy, or attested photocopy of the degree leading to the Master, or a document accrediting that the issuance fee has been paid (*).				
▶ Original and photocopy, or attested photocopy of the academic record including the subjects, the grades, and credits or the timetable load of each of them. It also must include information about the grade/qualifications system (*).				
▶ Original and photocopy, or attested photocopy of a document issued by the appropriately competent authority of the country of origin accrediting that the degree awarded to the student allows him/her to be admitted to official Master studies in that country. This, may be substituted, if appropriate, by a master's degree certificate or the European Supplement of a master's degree obtained in that same country.				
▶ Curriculum Vitae (*).				

The documents specifically required by the rules of the Master they want to enrol:	Submitted		Translated (1) If necessary	
	YES	NO	YES	NO
■				
■				
■				

In order to be evaluated as a candidate by the selecting body, candidates must have at least presented the documents indicated with an asterisk (*).

(1) Scanned copies of the documents can be presented during this phase of the process, the documentation does not need to be legalized or translated.

The URV will accept attested documents from:

- The university administration and the local, regional and national administrations, provided that the document has been attested by the issuing body
- Spanish diplomatic or consular representations
- Notaries

Candidates that have been admitted to the process and that have presented foreign documentation must present this documentation in the format required by the International Centre before they can complete the registration process.

You must submit the required documents before the end of the preregistration period. If you do not make your application before the deadline, it will be assumed that you no longer wish to register (article 71.1 of Law 30/1992). If there are still vacancies after the admission period, a new preregistration period will be opened and you should formalize your preregistration again.

This resolution is not the end of the administrative process and, should you wish to do so, you can appeal to the rector of the URV within one month of having been informed of this decision.

International Centre (signature and stamp)

Tarragona,