

REGULATIONS GOVERNING ACCESS AND ADMISSION TO MASTER'S DEGREES

INTERUNIVERSITY MASTER'S DEGREE

Coordinating university: University of Granada
Participating universities: Rovira i Virgili University, Reims University, Oporto University, Akershus University

Title of the master's degree: TRAINING EDUCATION PROFESSIONALS

Official postgraduate programme: Education

APPROVING BODIES

The regulation was approved by the Academic and Scientific Committee, appointed by the Governing Council on 18 April 2007.

The regulation was updated and approved by the Academic and Scientific Committee, appointed by the Governing Council on 14 February 2008.

ACCESS

No. of places:

20

Access qualifications:

- Official university degrees (Bologna or pre-Bologna), or qualifications in engineering or architecture.
- Official university degrees (Bologna qualifications) or diplomas/technical engineering qualifications/technical architecture qualifications.
- Degrees from higher education institutions of the EHEA whose qualification enables them to move on to a master's programme in the country of issue.
- Degrees awarded by educational systems outside the EHEA and which have not been officially recognized if the university can determine
 - that the educational level attained is equivalent to that of the official Spanish university qualifications;
 - that the student is entitled to enter postgraduate programmes in the country of issue.

PRE-REGISTRATION PROCEDURE

Faculty responsible for pre-registration

Faculty of Education and Psychology

Deadline for applications

Applications must be made within the established period.

Documents required

All documents must be presented before the end of the pre-registration period.

- General documents (see the section Additional Information)
- Specific documents:
 - ✓ Academic transcript
 - ✓ Documented professional experience
 - ✓ Certificates of courses or training in subject areas related to the master's degree
 - ✓ Motivation letter/Declaration of intent

- ✓ Certificates of proficiency in languages that are not the candidate's first language or the language of instruction of the access qualification
- ✓ Application form for admission to the Erasmus Mundus master's degree "Mundusfor"

Where to register

The application form and the documents of all pre-registrations done on the URV website must be presented to the secretary's office of the Faculty of Education and Psychology:

- Address: Ctra. de Valls, s/n, 43007 Tarragona
- Telephone: 977 55 80 56
- Fax: 977 55 80 55
- E-mail: secedu@urv.cat
- Office hours: Mondays to Fridays from 10 a.m. to 1 p.m

SELECTION CRITERIA

The pre-registered applicants will be appraised and selected in accordance with the following criteria:

- University academic transcript	0-12 ¹
- Other courses or training in subject areas related to the MUNDUSFOR master's degree	0-5 ²
- Professional experience	0-5 ³
- Coordination/management functions	0-1 ⁴
- Relation between professional experience and the specialization of the master's degree selected as first option	0-1 ⁵
- Part of a professional training plan	0-1 ⁶
- Relation between the subject of the master's degree and previous training	0-1 ⁷
- Autonomy	0-1 ⁸
- Initiative	0-1 ⁹
- Commitment	0-1 ¹⁰
- Team work	0-1 ¹¹
Total	30 points

¹-E= Passable (10, 11) – 2 points
 D= Satisfactory (12, 13) – 4 points
 C= Good (14, 15, 16) – 7 points
 B= Very good (17, 18) – 10 points
 A= Excellent (19, 20) – 12 points

²-1 point for each short training course (minimum 25 hours), with a maximum of 5

³-1 point for each period of three years

⁴-1 point if the candidate has had coordinating functions

⁵-1 point if the profession is related to the speciality of the master's degree

⁶-1 point if part of a professional training plan

⁷-1 point if there is a close connection between the previous training and the master's degree

⁸-1 point for autonomy

⁹-1 point for initiative

¹⁰-1 point for commitment

¹¹-1 point for team work

NOTE: The points for 8 to 11 depend on the content of the motivation letters written by the applicants, and/or the contexts or situations in which they have acquired or carried out these competencies.

- Applicants must know the language of the country where they register, and the language of the country where they will study. They must justify their level of language proficiency if it is not their first language or the language of instruction of their access qualification. If applicants do not have an official qualification, their language proficiency will be assessed using the Dialang tests. They may also be required to undergo a 15-minute interview so that their use of language can be assessed.

SELECTION COMMITTEE

The applications will be appraised and the applicants selected by a Management Committee consisting of the coordinator of each of the participating universities.

ADMISSION PROCEDURE

The participating universities will set up systems by which applicants will be informed of whether they have been admitted on the master's degree.

REGISTRATION

The students admitted must get in touch with the secretary's office of the university faculty that organizes the master's degree, where they will be informed of the registration procedure.