



## REGULATIONS GOVERNING ACCESS AND ADMISSION TO MASTER'S DEGREES

**Title of the master's degree:** Business and Contractual Law

**Official postgraduate programme:** Law

### ACCESS

#### No. of places

The number of places offered is 30.

#### Access qualifications

- Official university degrees (Bologna or pre-Bologna) in Law, Labour Sciences, Business Administration and Management, Economics and similar subject areas.
- Official university degrees or diplomas in Labour Sciences, Labour Relations and Employment and similar subject areas.
- Degrees from higher education institutions of the EHEA whose qualification enables students to move on to a master's programme in the country of issue.
- Degrees awarded by educational systems outside the EHEA and which have not been officially recognized if the university can determine
  - that the educational level attained is equivalent to that of the official Spanish university qualifications;
  - that the student is entitled to enter postgraduate programmes in the country of issue.

### PRE-REGISTRATION PROCEDURE

#### Faculty responsible for pre-registration

Faculty of Law

#### Deadline for applications

Applications must be made within the established period.

#### Documents required

All documents must be presented before the end of the pre-registration period.

- General documents (see the section Additional Information)
- Specific documents:
  - Documentary accreditation of knowledge of foreign languages
  - Letters of motivation or recommendation
  - Accreditation of knowledge of Spanish or Catalan (foreign students only)

#### Where to register

The application form and the accompanying documents must be presented to the secretary's office of Faculty of Law.

- Address: Av. Catalunya, 35  
43002 Tarragona
- Telephone: 977 558 387 – 977 558 388 – 977 558 397
- E-mail: secjur@urv.cat



- Office hours: Mondays to Fridays from 10:00 a.m. to 1 p.m.  
Mondays and Wednesdays from 4 p.m to 17:30 p.m.

### **SELECTION CRITERIA**

The pre-registered applicants will be appraised in accordance with the following criteria:

1. The suitability of the access qualification, up to 60 points according to the following order:
  - a. Degrees in Social and Legal Sciences: (up to 40 points)
  - b. Degrees in other disciplines: (up to 20 points)
2. Academic transcript of the access qualification (up to 20 points)
3. Knowledge of languages: (up to 10 points)
4. Bridging courses related to the content of the Master's degree (courses, seminars and other training activities accompanied by the appropriate documentation) (up to 10 points)

Nevertheless, if there are enough places, the selection committee can admit students without having to rank them in order of merit.

### **SELECTION COMMITTEE**

The selection committee entrusted with appraising the applications will be made up of:

- Head of the Official Postgraduate Programme (president)
- Academic coordinator of the Master's Degree
- Head of the Department of Private, Procedural and Financial Law
- Head of the Secretary's Office (secretary)

### **ADMISSION PROCEDURE**

The secretary's office of the faculty will announce the students who have been admitted and those who have not on the notice board and on the university's website. Students will also receive a personal response informing them of the result of their application and of the credits they have to take.

Should places still be available once the registration process has finished, they will be offered to the students on the waiting list. Students will be notified individually of this process.

Within one month of the publication of the names of those admitted on the programme, applicants can lodge an appeal to the rector of the Rovira i Virgili University.

### **REGISTRATION**

Students must register within the established periods.