



REGULATIONS GOVERNING ACCESS AND ADMISSION TO MASTER'S DEGREES

Title of the master's degree: Social Sciences of Development: Cultures and Development in Africa (CUDA)

Official postgraduate programme: Historic societies, territory and heritage

The regulation was approved by the Academic and Scientific Committee, appointed by the Governing Council on 17 June 2010.

ACCESS

No. of places:

30

Access qualifications:

- Official university degrees (Bologna or pre-Bologna) in humanities, social sciences, medical and health sciences, etc. and similar subject areas.
- Official university degrees or diplomas in subject areas similar to the above.
- Degrees from higher education institutions of the EHEA whose qualification enables them to move on to a master's programme in the country of issue.
- Degrees awarded by educational systems outside the EHEA and which have not been officially recognized if the university can determine
 - that the educational level attained is equivalent to that of the official Spanish university qualifications; and
 - that the student is entitled to enter postgraduate programmes in the country of issue.

PRE-REGISTRATION PROCEDURE

Faculty responsible for pre-registration

The Postgraduate and Doctoral School will pre-register those students with foreign degrees that have not been approved by the Spanish Ministry of Education, Sciences and Sports (MECD). All other students will be pre-registered by the Secretary's Office of the Academic Management Service at the Catalunya Campus.

Deadline for applications

Applications must be made within the established period.

Documents required

All documents must be presented before the end of the pre-registration period.

- General documents (*see the section Additional Information*)
- Specific documents:
 - ✓ Other certificates: courses, seminars, training activities
 - ✓ Certificates of professional experience
 - ✓ Certificates of language competence

To be admitted to the master's degree, students are required to have a level of competence in French equivalent to A1 of the Common European Framework. Students will be assumed to comply with this requisite if:



- They present the DEFL A1 certificate, issued by the French Ministry of Education.
- They present the elementary certificate in French issued by the Official School of Languages.
- They have lived, studied and/or worked in a French-speaking country.
- They can prove their language competence during the selection procedure.

All foreign students who wish to pre-register on the master's degree must be able to prove that they have a Spanish language competence equivalent to B1 (intermediate). They can prove that they have this competence by:

- Presenting the certificate Diploma in Spanish (**intermediate level**).
- Showing that they have lived, studied and/or worked in a Spanish-speaking country.
- Demonstrating their competence during the selection procedure.

Where to register

Candidates with Spanish qualifications or foreign qualification approved by the MECED must submit their documentation to the Secretary's Office of the Academic Management Service at the Catalunya Campus.

- Address: Av. Catalunya, 35. 43002 Tarragona
- Telephone: 977 55 97 97
- Fax: 977 55 83 86
- E-mail : admissiomatricula.campuscatalunya@urv.cat
- Office hours: Monday to Friday from 10 a.m. to 1 p.m. and
Mondays and Wednesdays from 4 p.m. to 5.30 p.m.

Candidates with foreign degrees not approved by the MECED must submit their documentation to the Postgraduate and Doctoral School.

- Address: Ctra de Valls s/n 43007 – Tarragona
- Telephone: 977558235
- E-mail: postgraduate@urv.cat
- Office hours: Monday to Friday from 9h to 13h

SELECTION CRITERIA

The pre-registered applicants will be appraised and selected in accordance with the following criteria:

- Academic transcript of the official university qualification (60%).
- Professional experience and any other training (30%).
- Balance of participating universities in the recruitment of students (10%).

The criteria for admitting students to a master's degree will take into account all the positive actions that are agreed to by the Spanish university system to guarantee equality of access to higher education.

Nevertheless, if there are enough places, the selection committee can admit students without having to rank them in order of merit.

SELECTION COMMITTEE

The selection committee entrusted with appraising the applications will be made up of:

- the Dean of the Faculty of Arts, or delegate (chair);
- the coordinator of the master's degree;
- the coordinator of each of the universities participating in the CUDA; and
- the head of the Admissions and Registration Unit of the URV's Catalunya Campus Secretariat for Academic Management.



ADMISSION PROCEDURE

The secretary's office of the faculty will announce the students who have been admitted and those who have not on the notice board and on the university's website. Students will also receive a personal response informing them of the result of their application and of the credits they have to take.

Should places still be available once the registration process has finished, they will be offered to the students on the waiting list. Students will be notified individually of this process.

Within one month of the publication of the names of those admitted on the programme, applicants can lodge an appeal to the rector of the Rovira i Virgili University.

REGISTRATION

Students must register within the established periods.