

REGULATIONS GOVERNING ACCESS AND ADMISSION TO MASTER'S DEGREES

Title of the master's degree: QUATERNARY ARCHAEOLOGY AND HUMAN EVOLUTION (Erasmus Mundus)

Official postgraduate programme: Quaternary and Prehistory

APPROVING BODIES

The regulation was approved by the Academic and Scientific Committee, appointed by the Governing Council on 7 April 2006.

The regulation was updated and approved by the Academic and Scientific Committee, appointed by the Governing Council on 14 February 2008.

ACCESS

No. of places:

20

Access qualifications:

- Official university degrees (Bologna or pre-Bologna) in Chemistry, Physics, Biology, Biochemistry, Geology, History, History of Art, Humanities, Social and Cultural Anthropology, Geography, and Conservation and Restoration of Cultural Assets (speciality in archaeological materials).
- Degrees in related subject areas.
- Degrees from higher education institutions of the EHEA whose qualification enables them to move on to a master's programme in the country of issue.
- Degrees awarded by educational systems outside the EHEA and which have not been officially recognized if the university can determine
 - that the educational level attained is equivalent to that of the official Spanish university qualifications; and
 - that the student is entitled to enter postgraduate programmes in the country of issue.

PRE-REGISTRATION PROCEDURE

Faculty responsible for pre-registration

Faculty of Arts

Deadline for applications

Applications must be made within the established period.

Documents required

All documents must be presented before the end of the pre-registration period.

- General documents (see the section Additional Information)
- Specific documents:
 - ✓ Certificate of mastery of a foreign language, preferably English
 - ✓ Certificate of basic competence in IT

Where to register

The application form and the accompanying documents must be presented to the secretary's office of the Faculty of Arts.

- Address: Av. Catalunya, 35. 43002 Tarragona

- Telephone: 977 55 97 97
- Fax: 977 55 83 86
- E-mail: capsfil@urv.cat
- Office hours: From Mondays to Fridays from 10 a.m. to 1 p.m., and Mondays and Wednesdays from 4 p.m. to 5 p.m.

SELECTION CRITERIA

The pre-registered applicants will be appraised and selected in accordance with the following criteria (total 100 points):

- Experience in excavations and/or research in the field of quaternary archaeology and human evolution.
- Proficiency in the use and understanding of a foreign language, preferably English.
- Basic IT competence.
- A broad world perspective, and experience of moving around the European area.
- Previous research work, the ability to work as part of a team and carry out quality research work.

Should the demand for places exceed the capacity of the programme, the applications shall be rated in accordance with the following criteria and the tests:

a) Academic transcript (5 points)

1. Access qualification: degree (1 point)

2. Average mark of the academic transcript (4 points). The mark of each subject shall be scored as follows:

Fail=0, Pass (C)=1, Good (B)=2, Excellent (C)=3, Distinction=4 (Pass is considered to be between 5 and 6.9 out of 10; Good between 7 and 8.9; Excellent between 9 and 9.9; and Distinction 10)

- 3-credit subjects: 0.5 points
- 4.5-credit subjects: 0.75
- 6-credit subjects: 1
- 9-credit subjects: 1.5
- 12-credit subjects: 2
- Subjects of fewer than 3 credits: 0.15 per credit

b) Mandatory personal interview (2 points)

Applicants must demonstrate their motivation and interest in the master's degree, the extent of their knowledge of the field of quaternary evolution and human evolution, and their availability.

The applications will be classified in decreasing order of scores until all places are filled. If some students have the same score, a decision will be made on the basis of the average mark of the academic transcript and the result of the personal interview.

Nevertheless, if there are enough places, the selection committee can admit students without having to rank them in order of merit.

SELECTION COMMITTEE

The selection committee entrusted with appraising the applications will be made up of

- the dean of the Faculty of Arts, or delegate (chair);
- head of the master's degree programme;
- a representative of the Department of History, History of Art and Geography;
- a representative of the lecturers on the master's degree programme;

- two lecturers on the postgraduate programme: and
- the head of the secretary's office, who shall act as the technical secretary.

ADMISSION PROCEDURE

The secretary's office of the faculty will announce the students who have been admitted and those who have not on the notice board and on the university's website. Students will also receive a personal response informing them of the result of their application and of the credits they have to take.

Should places still be available once the registration process has finished, they will be offered to the students on the waiting list. Students will be notified individually of this process.

Within one month of the publication of the names of those admitted on the programme, applicants can lodge an appeal to the rector of the Rovira i Virgili University.

REGISTRATION

Students must register within the established periods.