

GUIDE TO OBTAINING THE STUDENT VISA TO STUDY A MASTER'S OR DOCTORAL DEGREE PROGRAMME AT THE URV

CHECK IF YOU NEED TO OBTAIN A STUDENT VISA TO STUDY IN SPAIN

- All foreigners must have this document unless they are citizens of:
 - the European Union
 - Iceland
 - Liechtenstein
 - Norway
 - Switzerland

APPLY AT THE SPANISH EMBASSY OR CONSULAR OFFICE IN THE COUNTRY WHERE YOU LIVE ([LINK](#)).

Apply well in advance of your studies to ensure that your application is processed in time for your journey to Spain.

1) Procedure for obtaining the visa and documents required

- ➔ You must complete an official application form and submit the original and a copy of this form.
- ➔ Your application form must be accompanied by the following documents:
 - **A passport** that is valid for the entire period for which you are applying to study in Spain.
 - **A document demonstrating that you have been admitted** to an authorized educational institution in Spain for a full-time master's degree or doctoral degree programme of study.
In your case you must state that you have been admitted to the Universitat Rovira i Virgili for a full-time official university master's degree programme. You can find the URV's standard admission letter [here](#).
 - **A document demonstrating that you have sufficient funds** to cover your expenses during your stay and to cover your return trip to your country of origin. For 2017 this is calculated at €532.21 per month. This amount does not include the registration fees for your study programme.
 - **A document demonstrating that you have paid the visa application fee.** This is currently €60.
 - **A public or private health policy** issued by an insurance company authorized to operate in Spain.

- If the length of your stay will exceed 6 months, you must also attach:
- **A Medical Certificate** demonstrating that you do not have any serious diseases that may endanger public health.
 - **A Criminal Record Certificate** demonstrating that, in the countries where you have resided in the last five years, you have committed no criminal offences that are also regarded as offences under Spanish law.

2) How to request the URV Admission Letter

When you receive the email from the URV confirming that you meet the academic requirements for admission onto your study programme, you may request the URV's official standard Admission Letter.

- The URV will upload the signed Admission Letter onto the document manager where you have uploaded your access documentation.
The Admission Letter contains some links to other documents. You must print off the Admission Letter and the other documents and add them to your visa application documents. You must then present all of your documentation to the Spanish Embassy or Consular Office.
- If the Embassy/Consular Office asks you for more information, please contact the URV and we will upload the Admission Letter again with the required information, provided that this is possible.
- If the Embassy/Consular Office wants the original signed version of the Admission Letter, the URV can send it to an address specified by you provided that you pay the postage costs. You must pay the postage costs when the letter is delivered before the letter will be handed over to you.

3) How the Visa will be obtained

If your visa is granted, you must collect it in person from the Embassy/Consular Office where it has been processed within a two months from the date of notification.

If you do not collect it within this period, it will be understood you have waived the visa and your application will be terminated.