1. Confirmation of application

Dear **[Nom del candidat/a],**

We are writing to welcome you to our University and to thank you for choosing this institution to carry out your studies.

We inform you that you have correctly completed your pre-registration for the URV's Master's Degree in **[Nom del programa]**.

The details of your pre-registration are as follows:
Academic year: **[Curs acadèmic]**
Master's degree: **[Nom del màster]**
Mode: **[Itinerari del màster]**
Pre-registration date: **[Data de preinscripció]**
Period: **[Període de preinscripció]**

The payment details are:
Amount: **[Import taxa preinscripció]**
Operation number: **[Número d'operació]**

You must upload the required document onto this document manager in accordance with the specific instructions so that the Academic Committee / Coordinator can assess your application.

You can upload your access documentation to the document manager 3 hours after completing the pre-registration process. Depending on whether you are a member of the Universitat Rovira i Virgili or not, you must enter the document manager through one of the two following methods:

- If this is the first time that you have applied to the Universitat Rovira i Virgili, you can access the document manager by using your identity document number (ID card/Passport/NIE/National identity document from EU member states) as your username and your date of birth as your password.
- If you are already a member of the Universitat Rovira i Virgili community, you can access the document manager with your URV intranet username and password.

You have a period of 10 days to submit this documentation, which will expire on [**Últim dia fase de preinscripció**]. If we have not received the required documentation by this date, your application will be rejected. From this moment on, if you are still interested in this course, you will have to repeat the pre-registration process and pay the corresponding fee.

Remember that at this stage your documentation does not have to comply with all of the formal requirements (e.g. be attested, translated, legalised, etc.) in order for the Academic Committee / Coordinator to assess your application. However, you will have to comply with these requirements when you complete the full registration process.

You can use the document manager to check the progress of your pre-registration process and to check whether your documents comply with the requirements.

If you upload documentation that is not required, we will automatically remove it to ensure that the repository contains only the documentation necessary.

The university will be closed during the month of August, so no emails or applications will be dealt with. All documentation uploaded to the document manager while the University is closed will be checked in September.

You can find other relevant information housing, health services, etc. by clicking here.

If you have any queries, please do not hesitate to contact us.

Regards,

[**Secretariat of Faculty/School/Campus**]

Universitat Rovira i Virgili