



## 1. Confirmation of application – 3<sup>rd</sup> phase

Dear **[Nom del candidat/a]**,

We are writing to welcome you to our University and to thank you for choosing this institution to carry out your doctoral studies.

We inform you that you have correctly completed your pre-registration for the URV's **[Nom del programa]**.

The details of your pre-registration are as follows:

Academic year: **[Curs formalització preinscripció]**

Name of the Doctoral programme: **[Nom del programa]**

Pre-registration date: **[Data de formalització de preinscripció]**

Period: **[Fase de preinscripció]**

So that the Academic Committee / Coordinator can assess your application, you must upload the required documentation through the [document manager](#) in accordance with the specific instructions.

You can access the document manager 3 hours after completing the pre-registration process. To access the document manager you must enter your username and password:

- If you are accessing for the first time, your username will be your identity document number (card/passport/NIE/ National Identity document from EU member states) as your date of birth as your password.
- If you are already a member of the university community, your username and password will be the same as those that you use to access the URV's Intranet

The deadline for uploading this documentation will be **14 June 2024**. If we do not receive your documentation by this date, you will be excluded on technical grounds from the programme. If this happens and you are still interested in the course, you must repeat the entire pre-registration process next year.

Remember that in order for the Coordinator / Academic Committee to be able to evaluate your application, your documentation must meet the [formal requirements](#) (attested copies, translations and legalizations, if necessary).

You can use the [document manager](#) to check the progress of your pre-registration process and to check whether your documents comply with the requirements.

If you upload documentation that has not been requested, we will automatically delete it so that this repository contains only the necessary documentation.

You can find other interesting information on accommodation, health services, etc. [here](#).

If you have any queries, please do not hesitate to contact us.

Yours sincerely,

**[Dades de contacte de l'Escola de Doctorat]**

Universitat Rovira i Virgili