



## REGULATIONS GOVERNING ACCESS AND ADMISSION TO MASTER'S DEGREES

**Title of the master's degree: MASTER IN INTERNATIONAL MARKETS**

### ACCESS

#### No. of places

The number of places offered is 30

#### Access qualifications

- Spanish official university degrees in the field of Economics, Business or Engineering
- Foreign degrees of any kind in which student are trained in the field of Economics, Business or Engineering at a higher education institution in the EHEA and which enable students to move on to a master's programme in the country of issue.
- Degrees of any kind awarded by educational systems outside the EHEA which have trained the student in the field of Economics, Business or Engineering and which have not been officially recognized, provided that the university can determine that the student is entitled to enter postgraduate programmes in the country of issue.

### PRE-REGISTRATION PROCEDURE

#### Entity responsible for pre-registration

The entity responsible for organizing the pre-registration process will be the Postgraduate and Doctoral School for those students with a foreign qualification that has not been homologated by the Spanish Ministry of Education, Culture and Sport (MECD), and the Secretary's Office of the Faculty of Economics and Business for all other students.

#### Deadline for applications

Applications must be made within the established period.

#### Documents required

All documents must be presented before the end of the pre-registration period.

- General documents (see the section Additional Information)
- Specific documents:
  - Letter of motivation  
This letter should outline the reasons why the student wishes to pre-register for the Master's degree so that the selection committee can compare the expectations of the candidate with the objectives of the training program and determine whether he/she is a suitable candidate for admission onto the course.
  - Accreditation of knowledge of Spanish or Catalan (only for foreign students who are not from Latin American countries). If the candidate cannot accredit knowledge of either Spanish or Catalan, he/she must send fulfilled and signed the "Self declaration of knowledge of Spanish language" (standard model is available on the web).
  - Certificates of any bridging courses related to the Master's Degree (courses, seminars and other educational activities), if necessary.
  - Accreditation of professional experience in a field related to the subject area of the Master's degree, if necessary.
  - Accreditation of English level B2 or equivalent. In case you can not prove this knowledge will be a level test.



- Accreditation of others merits presented in the Curriculum Vitae, if necessary.

### **Place where documentation is to be presented**

Candidates with Spanish or MECD-homologated foreign qualifications must present their documentation to Secretary's Office of the Faculty of Economics and Business.

- Address: Av. de la Universitat, núm.1 / 43204 REUS
- Telephone: 977 – 759803
- Fax: 977 - 759856
- E-mail: capsfee@urv.cat
- Office hours: Monday to Friday from 10.00 to 13.00  
Monday, Thursday and Wednesday from 16.00 to 18.00

Candidates with foreign qualifications not homologated by the MECD must present their documentation to the Postgraduate and Doctoral School.

- Address: Ctra. De Valls s/n 43007 Tarragona
- Telephone: 977558235
- E-mail: postgraduate@urv.cat
- Office hours: Monday to Friday from 9.00 to 13.00

### **SELECTION CRITERIA**

Pre-registered applicants will be appraised in accordance with the following criteria:

- Assessment of the academic record of the qualification that gives access to Master's degree: a maximum of 50 points.
- Other university degrees: a maximum of 10 points.
- English level (higher than the minimum required): a maximum of 10 points.
- Additional training related to the contents of the master (courses, seminars or other training; accrediting documents required): a maximum of 10 points.
- Professional experience in the ambit of the Master's degree: a maximum of 10 points.
- Other merits: a maximum of 10 points.

### **SELECTION COMMITTEE**

The selection committee entrusted with appraising the applications will be made up of:

- *President:*
  - Coordinator of the Master's degree
- *Members:*
  - Director of the Department of Economics or delegate
  - 1 member of the teaching staff proposed by the master's degree coordinator
  - Member of the Teaching Quality Support staff of the Faculty of Economics and Business
- *Secretary*
  - Head of the Secretary's Office of the Faculty.

### **ADMISSION PROCEDURE**

The Secretary's Office of the Faculty will announce the students who have been admitted and those who have not on the notice board and on the university's website.

Should places still be available once the registration process has finished, they will be offered to the students on the waiting list. Students will be notified individually of this process.

Within one month of the publication of the names of those admitted on the programme, applicants can lodge an appeal to the rector of Universitat Rovira i Virgili.



**REGISTRATION**

Students must register within the established periods.