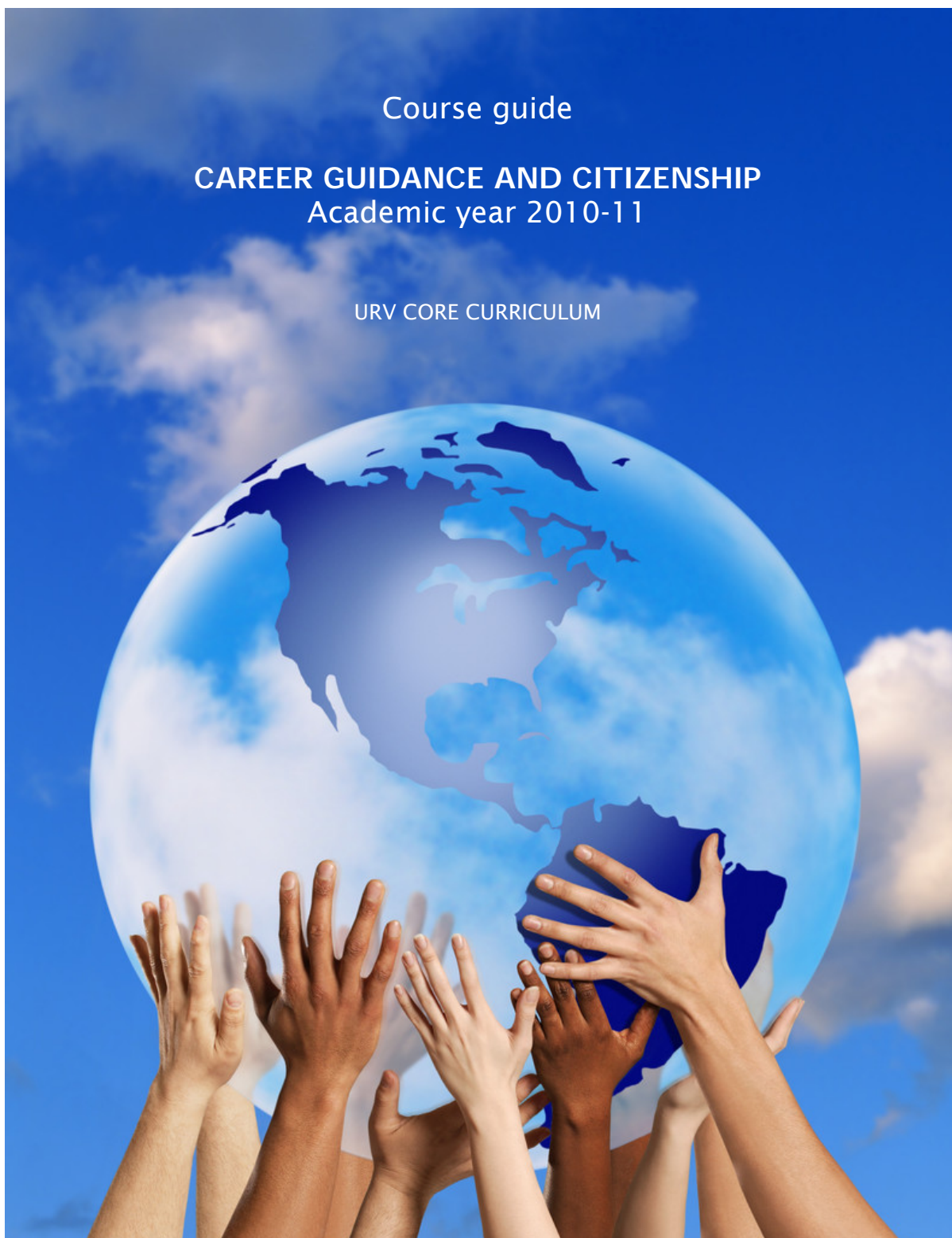


Course guide

CAREER GUIDANCE AND CITIZENSHIP
Academic year 2010-11

URV CORE CURRICULUM



CAREER GUIDANCE AND CITIZENSHIP

Contents

1. Course description
2. Language of instruction
3. Calendar
4. Assessment
5. Further information
6. Content of module 1: Citizenship
 - 6.1. Groups given in Catalan or Spanish
 - 6.2. Groups given in English**
7. Content of module 2: Career guidance
 - 7.1. Groups given in Catalan or Spanish
 - 7.2. Groups given in English**

1. Course description

Career Guidance and Citizenship (OPiC in Catalan) is a subject that provides a response to this university's commitment to cross-course education for postgraduate students in different disciplines.

It encourages comprehensive life education in keeping with the specialisation that each student has chosen. Its interdisciplinary character also gives students the opportunity to meet students from other masters' courses, to develop their daily education and/or research in other departments or campuses belonging to the university with different ethical and philosophical perceptions regarding science and the academic world.

The subject (3 ECTS) is taught partially on campus in person and is structured into two modules:

Module 1 - Citizenship (4 face-to-face sessions)

Module 2 - Career Guidance (4 face-to-face sessions)

2. Language of instruction

The sessions will be given in Catalan, Spanish or English according to the calendar-table. Students can also participate in Spanish, Catalan or English in any session. The lecturers' teaching materials will be in the language shown for the session, which is given in Moodle.

3. Calendar

The subject is partially taught on campus. The timetable for face-to-face classes, the language and the place in which they are given for the different groups are found in the following chart. Attendance at these sessions shall be taken into account positively in the final assessment. If for some reason a class must be missed, the student must provide justification.

Edition	Days	Language	Location
Group 1. October 2010	Citizenship: 4 th , 5 th , 6 th , 7 th October, 4-6 pm Guidance Lect.: 4 th , 5 th , 6 th , 7 th October, 6-8 pm	Spanish	Bellisens Campus (Economics And Business Sci. Fac.) Lecture A.0.2
Group 2. November 2010	Citizenship: 8 th , 9 th , 10 th , 11 th November, 6-8 pm Guidance Lect.: 15 th , 16 th , 17 th , 18 th November, 6-8 pm	Catalan	Sescelades Campus (Fac. Chemistry) Lecture 002
Group 3. December 2010	Citizenship: 29 th , 30 th November and 1 st , 2 nd December, 4-6 pm Guidance Lect.: 29 th , 30 th November and 1 st , 2 nd December, 6-8 pm	English	Sescelades Campus (Fac. Chemistry) 29 th , 30 th and 1 st : Lecture 002 2 nd : Sala de Graus
Group 4. January 2011	Citizenship: 17 th , 18 th , 19 th , 20 th January, 6-8 pm Guidance Lect.: 24 th , 25 th , 26 th , 27 th January, 6-8 pm	Spanish	Sescelades Campus (Fac. Chemistry) 17 th , 18 th and 19 th : Lecture 003 20 th : Lecture 002 24 th , 25 th , 26 th and 27 th : Lecture 002
Group 5. February 2011	Citizenship: 14 th , 15 th , 16 th , 17 th February, 4-6 pm Guidance Lect.: 14 th , 15 th , 16 th , 17 th February, 6-8 pm	Catalan	Sescelades Campus (Fac. Chemistry) 14 th and 16 th : Sala de Graus 15 th and 17 th : Lecture 002
Group 6. March 2011	Citizenship: 7 th , 8 th , 9 th , 10 th March, 4-6 pm Guidance Lect.: 7 th , 8 th , 9 th , 10 th March, 6-8 pm	English	Catalunya Campus 7 th : Sala de Graus 8 th : Lecture 403 9 th and 10 th : Lecture 402
Group 7. April 2011	Citizenship: April 11 th (4-6 pm) April 12 th (4-8 pm) April 14 th (4-6 pm) Guidance Lect.: April 11 th (6-8 pm) April 13 th (4-8 pm) April 14 th (6-8 pm)	Catalan	Sescelades Campus (Fac. Chemistry) 11 th and 13 th : Sala de Graus 12 th and 14 th : Lecture 002
Group 8. May 2011	Citizenship: 16 th , 17 th , 18 th , 19 th May, 6-8 pm Guidance Lect.: 23 rd , 24 th , 25 th , 26 th May, 6-8 pm	English	Sescelades Campus (Fac. Chemistry) 16 th , 17 th , 18 th and 19 th : Lecture 002 23 rd , 24 th and 25 th : Lecture 001 26 th : Lecture 003
Group 9. June 2011	Citizenship: 6 th , 7 th , 8 th , 9 th June, 6-8 pm Guidance Lect.: 14 th , June, 4-8 pm and 15 th , 16 th June, 6-8 pm	Spanish	Catalunya Campus 6 th , 7 th , 8 th , 9 th June: Lecture 516 14 th June: Lecture 501 15 th , 16 th June: Lecture 516

4. Assessment

Module 1 – Citizenship: In order to assess the groups given in Spanish or in Catalan, students must submit all of the exercises (four) and send each task via Moodle within the corresponding deadline. **Groups given in English are evaluated by means of a test on the last day, Thursday (students who cannot attend this day must follow the instructions found on Moodle, block 5 – *Module 1: Citizenship – English groups*).**

Module 2 – Career Guidance: In order to assess the groups given in Spanish or in Catalan, students must submit the activity proposed for assessment (available on Moodle, block 7). **Groups given in English are also assessed by the completion and submission of an activity found on Moodle, block 6.**

The exercises required in the assessment can be submitted in Catalan, Spanish or English. Students can consult their lecturer with any questions they might have about the exercises.

1st deadlines for submitting the activities:

Group one: 24th October 2010

Group 2: 5th December 2010

Group 3: 19th December 2010

Group 4: 13th February 2011

Group 5: 6th March 2011

Group 6: 27th March 2011

Group 7: 1st May 2011

Group 8: 12th June 2011

Group 9: 26th June 2011

2nd deadlines for submitting the activities:

Groups 1, 2, 3 and 4: from 21st to 23rd March 2011

Groups 5, 6, and 7: from 23rd to 25th May 2011

Groups 8 and 9: from 4th to 5th July 2011

5. Further information

The subject is organised by the Postgraduate and Doctoral School (EPiD in Catalan) within the competences of the Vice-Rector's Office for Postgraduate Education and Lifelong Learning. Any general enquiries should be addressed to the following office either personally, in writing, by e-mail or by telephone:

Sescelades Campus – Edificio W1, planta baixa
Ctra. de Valls s/n, Tarragona
Tel. 977 558 477 - 977 257 893
e-mail: mjose.rodriguez@urv.cat

You can find all the information on the website:

Catalan: http://www.urv.cat/estudis/doctorat/cn_0910.html
Spanish: http://www.urv.cat/estudis/doctorat/es_cn_0910.html
English: http://www.urv.cat/estudis/doctorat/en_cn_0910.html

COORDINATION:

Dr. M. Aurora Ruiz, Vice-Rector of Postgraduate Education and Lifelong Learning,
vrpostgrau@urv.cat

Technical coordination:

Dr. M^a José Rodríguez, Specialist Technician at EPiD,
mjose.rodriguez@urv.cat

6. CONTENT OF MODULE 1: CITIZENSHIP

6.1. Groups given in Catalan or Spanish

Edition	Session: Multiculturalism Adaptation to change	Session: Democracy, human rights and sexual equality	Session: The society of the wealthy	Session: Aid for development
Group 1. October 2010	4 th JOAN JOSEP PUJADAS	5 th INMACULADA PASTOR	6 th ALFONSO GONZALEZ	7 th JOAN FUSTER
Group 2. November 2010	8 th JOAN JOSEP PUJADAS	9 th INMACULADA PASTOR	10 th ALFONSO GONZALEZ	11 th JOAN FUSTER
Group 4. January 2011	17 th JOAN JOSEP PUJADAS	18 th JOAN FUSTER	19 th ALFONSO GONZALEZ	20 th INMACULADA PASTOR
Group 5. February 2011	14 th JOAN JOSEP PUJADAS	15 th ALFONSO GONZALEZ	16 th INMACULADA PASTOR	17 th JOAN FUSTER
Group 7. April 2011	11 th JOAN JOSEP PUJADAS	12 th 4-6 pm: JOAN FUSTER 6-8 pm: ALFONSO GONZALEZ	13 th -	14 th INMACULADA PASTOR
Group 9. June 2011	6 th JOAN JOSEP PUJADAS	7 th INMACULADA PASTOR	8 th JOAN FUSTER	9 th ALFONSO GONZALEZ

Lecturer

Dr. Joan Josep Pujadas

Dr. Inmaculada Pastor

Dr. Alfonso González

Mr. Joan Fuster

e-mail:

educacioxcitadania@gmail.com

inma.pastor@urv.cat

alfonso.gonzalez@urv.cat

joan.fuster@urv.cat

Module 1. Citizenship:

Title of the session: **Multicultural citizenship: integration, conflict and human rights**

Lecturer: **Dr. Joan Josep Pujadas**

Professor of social anthropology, DAFITS (Dept. of Anthropology, Philosophy and Social Work). Head Researcher for six CICYT (Inter-ministerial Science and Technology Committee) projects on internal and international migrations in Spain between 1984 and 2008. He has published numerous books and articles on the matter, especially on the impact of migratory processes on the structure of life in the districts of cities such as Tarragona, Barcelona, Lisbon, Quito and Mexico City. He has studied above all social conflicts in public arenas. He is currently studying the symbolic and economic dynamics of trans-national families.

Content:

1. What do we understand by multiculturalism?
2. The concept of citizenship in a global and trans-national world
3. Old and new citizens: institutional and cultural tools for handling diversity
4. European policies for the insertion of new citizens
5. Experience in the field of human mobility, social insertion and respect for minorities
6. Values and professional ethics in a changing world

Assessment: Students will be assessed on the basis of a written comment on a matter related to the session's content.

Support Material:

▪ Reference books:

- 1) Kymlicka, W. (1998), *Multicultural Citizenship*. Barcelona, Paidós.
- 2) Pujadas Joan J. (1993), *Etnicidad*. Madrid, Eudema
- 3) Taylor, Ch. (1993), *Multiculturalism and the politics of recognition México*, FCE.

▪ Reference web pages:

- 1) http://es.wikipedia.org/wiki/*.*
(replace the three characters *.* for the term you wish to consult)

2) http://www.aulaintercultural.org/article.php3?id_article=302
(introductory article: download the complete text in pdf format)

3) <http://www.ub.es/geocrit/sn-94-104.htm>
(interesting article and website from one of the most interesting electronic magazines for analysing globalism, migrations and multiculturalism)

4) <http://www.creatividadfeminista.org/libros/gratis/multiculturalismo.pdf>
(collection of articles on multiculturalism and tolerance)

▪ Reference filmography:

1) *Bend It Like Beckham*

2) *My Big Fat Greek Wedding*

3) *East is East*

Module 1. Citizenship:

Session title: **Sexual equality policies in science and technology: from women of science to science with women**

Lecturer: **Dr. Inmaculada Pastor**

She is head lecturer in sociology at Rovira i Virgili University and received her doctorate in sociology from the Universitat Autònoma de Barcelona. She is the author and co-author of various books and articles in specialised journals on education, gender and the sociology of work, noteworthy among which are those published in *Papers*, *Revista de Sociologia*, *Política y Sociedad*, *Revista Catalana de Sociologia*, *Revista de Educación* and *Revista Internacional de Sociología*. In 2003 she received 2nd Prize in the 4th “Padre Rubio SJ for Progress in Knowledge of Immigration”, awarded by the University Institute for Migration Studies at the Comillas Pontifical University. In 2006 she also received the Prize for Doctoral Theses in Sociology from the Ministry of Employment and Social Security’s Economic Board.

Since October 2006 she has been responsible for teaching labour relations and labour sciences as a member of the dean’s team at Rovira i Virgili University’s (URV) Faculty of Legal Sciences. On 12th July 2007 she was named director of the URV’s Equality Observatory by the vice-rector of the URV and has taken part in drawing up the URV’s Equality Plan for 2007-2010.

Content:

1. Women’s participation in science and technology: the case of Spain and the URV
2. Scientific knowledge and women
3. What sexual equality policies are
4. The European Union’s scientific policy as regards gender
5. Quality and equality in scientific occupations
6. On the “de-genderising” of science

Assessment: Based on the information given to you in class, you will have to draw up a brief report (5 or 6 pages) on the situation of women at the URV.

Support
Material:

▪ Reference books:

- 1) Díaz, C. (2006): ‘Desequilibrios de género en ciencia y tecnología’ in Lara, C. *El segundo escalón*, Arcibel Editores, Sevilla.
- 2) Pérez Sedeño, E. (2001): ‘La deseabilidad epistémica de la

equidad en la ciencia' in Frías, V. *Las mujeres ante la ciencia del siglo XXI*, Madrid, Editorial Complutense.

3) De Pablo, F. (2001): 'Las científicas y el techo de cristal' in Frías, V. *Las mujeres ante la ciencia del siglo XXI*, Madrid, Editorial Complutense.

4) Pastor, I. (coord.) (2008): 'Les polítiques d'igualtat per raó de sexe: evolució i continguts' in Pastor, I. *Dones i homes a la URV. Un estudi de les desigualtats per raó de gènere*, Publicacions URV, Tarragona.

5) ETAN (work group on women and science by the European Union) (2001): *Scientific policy of the European Union: Promoting excellence through mainstreaming gender equality*, European Union, Brussels.

6) EU Directorate-General for Research (2006): *She figures 2006: women and science statistics and indicators*, European Commission, Brussels.

▪Reference web pages:

1) <http://www.cordis.lu/improving/women/home.htm>
Women and Science from the European Union

2) http://europa.eu.int/comm/research/science-society/page_en.cfm?id=3197
Women's and Science Unit

3) <http://www.amit-es.org>
Association of Women Researchers and Technologists

4) <http://ww.urv.cat/igualtat>
Equality Observatory of the University Rovira i Virgili

Module 1. Citizenship:

Session Title: International Law in the face of international peace-keeping and security

Lecturer: **Dr. Alfonso González**

He is a head lecturer at the URV University School of Public International Law and International Relations. He has researched matters regarding international security, European external security, European environmental law and relations between sub-state bodies and Europe. He did a scholarship with NATO for his doctoral thesis on the European architecture of security and defence, for which he was awarded the URV's extraordinary doctorate prize in 2003.

He is a member of the IBEI's European Foreign Policy Observatory and the University Institute of European Studies, and of the management committee of the Tarragona Environmental Law Study Centre. He was head of a European teaching module at the URV for the Jean Monnet Action programme, financed by the European Union, and a teacher trainer for the CIDOB's International Studies. He is currently a visiting lecturer for the Official Master's in European integration at the Universitat Autònoma de Barcelona and various postgraduate studies at the Catalan School of Public Administration.

He was secretary and vice-dean at the Faculty of Legal Sciences and head of law teaching at the URV. Today he coordinates the Antoni Pedrol Rius Chair for Local Legal Studies at the URV.

Content:

- Historical precedents
- The principle of prohibition of the use of force and the United Nations' collective security system
- Collective security and regional security organisations
- A new approach to the problem of security: human security

Assessment: Reading:
Pérez de Armiño, Karlos: 'El concepto y el uso de la seguridad humana: análisis crítico de sus potencialidades y riesgos', *Revista CIDOB d'Afers Internacionals*, no. 76, 2007, pp. 59-77, http://www.cidob.org/es/content/download/4366/44237/file/76_perez.pdf

Personal reflection (maximum 500 words) on this new approach to international security, dealing with the following matters:

- What does it involve?
- Assessment of its feasibility for application

Support
Material:

▪ Reference books:

- Esposito, Carlos: *Anticipación, prevención y protección: El uso de la fuerza en la propuestas de reforma del Secretario General de las Naciones Unidas*, FRIDE, May 2005, <http://www.fride.org/File/ViewLinkFile.aspx?FileId=647>
- Bermejo García, Romualdo: 'La legítima defensa y el Derecho internacional en los albores del siglo XXI' in VALLE GALVEZ, Alejandro del: *Los nuevos escenarios internacionales y europeos del Derecho y la Seguridad*, Colección Escuela Diplomática, no. 7, Madrid, 2003, pp.127-141.
- Pérez de Armiño, Karlos: *El concepto y el uso de la seguridad humana: análisis crítico de sus potencialidades y riesgos*, no. 76, 2007, pp. 59-77, http://www.cidob.org/es/content/download/4366/44237/file/76_perez.pdf
- Pérez González, M.: 'La legítima defensa puesta en su sitio: observaciones críticas sobre la doctrina Bush de la acción preventiva', in the *Revista Española de Derecho Internacional*, vol. LV, no. 1, 2003, pp. 187-204.
- Pigrau, Antoni: *Guerra i Pau: L'evolució del Dret Internacional, Materials de pau i drets humans*, work document, 3, Oficina de promoció de la pau i drets humans (*Office for promotion of peace and human rights*), Barcelona, 2009.
- Remiro Brotóns, Antonio: Sci

▪ Reference web pages:

- CIDOB Foundation, <http://www.cidob.org>
- Fundació per la Pau (Peace Foundation), <http://www.fundacioperlapau.org/>
- International Crisis Group, <http://www.crisisgroup.org/home/index.cfm?l=4>
- Institut Català Internacional per la Pau (Catalan Institute for Peace), <http://www.gencat.cat/icip/cat/index.html>
- OSCE, <http://www.osce.org/>
- UN, <http://www.un.org/es/>
- NATO, <http://www.nato.int/cps/en/natolive/index.htm>
- SIPRI, <http://www.sipri.org/>

Module 1. Citizenship:

Session title: **Aid for development. A proposal from the University**

Lecturer: **Mr. Joan Fuster**

A geographer, Mr. Fuster has carried out post-graduate and master's studies on international cooperation and tourist management for regional development. He coordinates the URV's Centre of Cooperation for Development - *URV Solidària* - and the post-graduate University Specialist in International Aid given at this university. He is also an adviser in sustainable development for economics and business studies at the Open University of Catalonia (UOC). For years he has been collaborating with different institutions on development projects in different countries. He is currently working on his doctoral thesis at the Universitat Autònoma de Barcelona.

Content: The session aims to show students the reality of the modern world from different points of view: history, politics, the environment, economic relations, underdevelopment, etc. in order for everybody as a group to identify and explain existing inequalities.

The university will continue to be placed in context as an institution that forms part of the new panorama of players in aid, and this will be specified by demonstrating the URV's experience in this field.

The session's layout:

- I. A look at the reality of the state of the world (socio-political context, history and justification of aid)
- II. Contextualisation of aid within development
- III. The university as a player in aid
- IV. The URV and aid for development
 - a. Origins
 - b. Structure
 - c. Areas of work
 - i. Creating awareness
 - ii. Education
 - iii. Projects
 - iv. Research
 - v. Humanitarian action
 - d. The future panorama

Assessment: An approach based on brainstorming will be used in which students will have to put forward ideas/activities that can be carried out through the university in order to contribute to reducing social inequalities, preservation of the environment,

educating for peace, respect for human rights, etc. This will be discussed in class and the conclusions must be sent (not more than one sheet).

Support
Material:

▪ Reference materials:

1) *An Inconvenient Truth*, Director: Davis Guggenheim (2006)

2) *Hotel Rwanda*, Director: Terry George (2005)

(see complete list of films of interest in Moodle)

▪ Reference books:

See complete list on Moodle.

▪ Reference web pages:

1) Centre d'Investigació per la Pau (*Research Centre for Peace*)
<http://www.cip.fuhem.es>

2) World guide <http://www.gloobal.info>

2) World guide <http://www.gloobal.info/guiadelmundo/>;

3) Escola de Cultura de Pau

www.escolapau.org

4) URV – Solidària

<http://www.urv.cat/urvs>

5) Institut Interuniversitari d'Investigació Sobre la Pau
(*University Institute for Research into Peace*)

<http://www.ua.es/es/cultura/r.altamira/>

6) UNESCO, United Nations Educational, Scientific and Cultural
Organisation <http://www.unesco.org>

7) United Nations UN – United Nations Organisation

<http://www.un.org/spanish/>

8) UNICEF <http://www.unicef.org/>

9) UNCTAD - United Nations Conference on Trade and
Development <http://www.unctad.org>

10) WHO – World Health Organisation <http://www.who.int/es/>

11) UN summits <http://www.un.org/geninfo/bp/worconf.html>

12) World Social Forum,

<http://www.forumsocialmundial.org.br/>

13) European Social Forum <http://www.fse-esf.org/>

14) Mediterranean Social Forum <http://www.fsmed.info/>

6.2. Groups given in English

Edition	Days	Lecturer
Group 3. December 2010	29 th November: Equality 30 th November: Freedom 1 st December: Rights and responsibilities 2 nd December: The perils of complacency	ANGELA JACKSON ajackson2spain@yahoo.com
Group 6. March 2011	7 th March: Equality 8 th March: Freedom 9 th March: Rights and responsibilities 10 th March: The perils of complacency	ANGELA JACKSON ajackson2spain@yahoo.com
Group 8. May 2011.	16 th May: Equality 16 th May: Freedom 18 th May: Rights and responsibilities 19 th May: The perils of complacency	ANGELA JACKSON ajackson2spain@yahoo.com

Module 1. Citizenship (groups given in English)

Session title: **Citizenship: past, present and future**

Lecturer: **Dr. Angela Jackson**

She is a doctor of history who taught at the University of Essex and Anglia Ruskin University, Cambridge, before moving to Catalonia in 2001. Her thesis, originally published in English, has now been translated into Spanish as *Las mujeres británicas y la Guerra Civil española*, (PUV 2010.) Other books, published in both English and Catalan, are based on research into the interactions between International Brigaders and the civilian population during the civil war. She is president of the Catalan cultural association *No Jubilem la Memòria* (www.nojubilemlamemoria.cat).

Content: Aims: Through history, film, literature and current affairs, this course aims to raise key issues relating to the subject of citizenship. The main recurring themes throughout the course are:

1. Equality
2. Freedom
3. Rights and responsibilities
4. The perils of complacency

Preparation: Students should read *Nineteen Eighty-Four* by George Orwell (1945).

It is available in English on line at www.george-orwell.org/1984/0.html

Students should also read the extracts in the Course Dossier.

Lectures: Lectures will highlight certain aspects of the historical context of citizenship and illustrate these through the analysis of scenes from films and the texts in the Course Dossier. Extracts from the following films will be shown during the lectures:

Uncle Tom's Cabin (1927)

The International Brigaders Among Us (2010)

Bend it Like Beckham (2002)

Life of Brian (1979)

1984 (1984)

SESSION ONE (Monday)

- Introduction: What is citizenship?
- Historical concepts of equality

Radical Idealism

Text A: The Levellers: The Agreement of the People, 1649

Revolution

Text B: The American Declaration of Independence, 1776

Slavery

Film: *Uncle Tom's Cabin* (1927)
Text C: Appendix to *Uncle Tom's Cabin* by Harriet Beecher Stowe, 1852

SESSION TWO (Tuesday)

- Fighting for freedom

The Women's Movement in Britain

Text D: Petition of the Mistresses of Dulwich High School, 1884

The Spanish Civil War

Text E: Miguel Unamuno and Millán Astray, 1936

Film: *The International Brigaders Among Us* (2010)

SESSION THREE (Wednesday)

- Rights and responsibilities

Cultural Diversity in Britain

<http://www.statistics.gov.uk/glance/uk-snapshots.asp>

Test questions for those wishing to become British citizens at:

http://www.lifeintheuktest.gov.uk/htmlsite/self_10.html

<http://www.ukcitizenshiptest.co.uk/?trackid=002509>

Text F: 'Women who escape forced marriages', 2010

Film: *Bend it Like Beckham* (2002)

Restrictions on freedom

Text G: 'The limits to freedom of speech', 2007.

Text H: 'Curtains for play after Sikh theatre protests' (2004)

Text I: 'Religious leaders call for end to 'legal euthanasia' (2009)

Film: *Life of Brian* (1979)

SESSION FOUR (Thursday)

- The perils of complacency

"Big Brother is watching you?"

Text J: 'Newspeak', from *Nineteen Eighty-Four* by George Orwell, (1945)

Text K: Universal Declaration of Human Rights

Film: *1984* (1984 version with John Hurt and Richard Burton).

Assessment: Course marks will be based on a final written assessment carried out in class. Students are to answer to the following question:

In your opinion, what can we learn about citizenship from George Orwell's 1984?

Students who are unable to attend the final class for assessment should contact Angela Jackson by email at ajackson2spain@yahoo.com

Additional materials: See lectures and films above

7. CONTENT OF MODULE 2: CAREER GUIDANCE

7.1. Groups given in Catalan or Spanish

Edition	Days	Lecturer
Group 1. October 2010	4 th October: Bases for career project, responsibilities 5 th October: The CV, professional profile 6 th October: Selection process 7 th October: Entrepreneurship	MARTA ZARAGOZA marta.zaragozad@urv.cat
Group 2. November 2010	15 th November: Bases for career project, responsibilities 16 th November: The CV, professional profile 17 th November: Selection process 18 th November: Entrepreneurship	MARTA ZARAGOZA marta.zaragozad@urv.cat
Group 4. January 2011	24 th January: Bases for career project, responsibilities 25 th January: The CV, professional profile 26 th January: Selection process 27 th January: Entrepreneurship	MARTA ZARAGOZA marta.zaragozad@urv.cat
Group 5. February 2011	14 th February: Bases for career project, responsibilities 15 th February: The CV, professional profile 16 th February: Selection processes 17 th February: Entrepreneurship	MARTA ZARAGOZA marta.zaragozad@urv.cat
Group 7. April 2011	11 th April: Bases for career project, responsibilities 13 th April: (I) The CV, professional profile. (II) Selection processes 14 th April: Entrepreneurship	MARTA ZARAGOZA marta.zaragozad@urv.cat
Group 9. June 2011	14 th June: (I) Bases for career project, responsibilities. (II) The CV, professional profile 15 th June: Selection processes 16 th June: Entrepreneurship	MARTA ZARAGOZA marta.zaragozad@urv.cat

Lecturer: Ms. Marta Zaragoza

Throughout her life, Marta Zaragoza has specialized as an economist and entrepreneur in processes of business creation, consolidation and growth, particularly in the field of business strategy, and the evaluation and improvement of professional and entrepreneurial competencies.

At the beginning of her professional career she belonged to several administration and finance departments of organizations in the banking and business consultancy sector. Subsequently, she devoted her energies to the field of entrepreneurship and economic development as a consultant, trainer and coach, and she has headed or collaborated in a variety of projects. At the same time she initiated a business project as a partner and head of administration and finance of a service company in the pharmaceutical industry.

At present she is the head of the Area of Entrepreneurship and Business of the foundation Surt, Fundació de Dones and a member of the board of directors. She has also set up two businesses: Cresàlida, Creixement i Consolidació Empresarial, which provides consultancy, training and research, and development and innovation services to companies and institutions; and a textile store in Reus.

As far as teaching is concerned, she works as a consultant for the Universitat Oberta de Catalunya and as a lecturer at the University of Barcelona and the Rovira i Virgili University in the field of Economics and Business Organization.

Content: Session 1: Bases for career project, responsibilities
Session 2: The CV, professional profile
Session 3: Selection processes
Session 4: Entrepreneurship

Assessment: Students will be assessed by means of the activity that can be found on Moodle, which must be completed within the established deadline.

Support Material: Transparencies and support material for the exercise, which will be provided by the lecturer

7.2. Groups given in English

Edition	Session: How to look for a job New competences New occupations	Session: How to design your CV	Session: Job interview	Session: Entrepreneurship and creativity
Group 3. December 2010	29 th Nov. ANA BEATRIZ HERNANDEZ	30 th Nov. TATIANA GORJUP	1 st Dec. MIREIA VALVERDE	2 nd Dec. TXÀBER ALLUÉ
Group 6. March 2011	7 th ROSALIA CASCÓN	8 th TATIANA GORJUP	9 th TATIANA GORJUP	10 th TXÀBER ALLUÉ
Group 8. May 2011.	23 rd ANA BEATRIZ HERNANDEZ	24 th TATIANA GORJUP	25 th TATIANA GORJUP	26 th TXÀBER ALLUÉ

Lecturer

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Module 2. Career Guidance

Session title: - How to look for a job New competences. New occupations.
 - How to design your CV
 - Job interview
 - Entrepreneurship and creativity

Lecturers:

Dr. Ana Beatriz Hernández Lara. She has a degree in economics and business sciences from the University of Seville. She is a specialist in accounting and finances for the Polytechnic University of Madrid. She received her doctorate in business organisation from Pablo de Olavide University and currently works as an adjunct lecturer in the URV's Department of Business Administration.

Dr. Rosalía Cascón Pereira. She graduated with a degree in business administration and management from the URV and with a degree in psychology from the UB. She received an MBS in human resource management from the University of Limerick (Ireland) and completed her doctoral studies at the URV. She is a permanent collaborating lecturer in the Department of Business Administration.

Dr. María Tatiana Gorjup: She has a degree in economics from the National University of the South (Bahía Blanca, Argentina) and received her doctorate with the Doctor Europeus mention through the URV. She is currently a reading lecturer in the Department of Business Administration of the URV's Faculty of Business and Economic Sciences.

Mr. Txaber Allué. He has a degree in history, a master's in marketing and communication management through the UOC (Open University of Catalonia) and an executive MBA from the Business Institute. He is a consultant in SME management, strategy and finances, a lecturer in the URV's Department of Business Administration and a consultant at the UOC. His blogger activity is beginning to receive recognition and he has been invited to talk at conferences and workshops and advise on Web 2.0.

Content: Session 1: How to look for a job. New competences. New occupations

 Session 2: How to design your CV
 a) Recruitment sources: exploring alternatives
 b) Fundamentals in looking for work
 c) Characteristics of a good CV
 d) Practising with your CV

- e) The European CV
- f) Cover Letter

Session 3: Job interview

- a) The interviewer's role
- b) The interviewee's role
- c) Types of interviews
- d) Types of questions.
- e) Practical exercise

Session 3: Entrepreneurship and creativity

- a) The profile of the entrepreneur
- b) Reasons for failure
- c) Business ideas
- d) Feasibility of the project

Assessment: Students will be assessed by means of the activity that can be found on Moodle, which must be completed within the established deadline.

Support

Material: Transparencies and material for the exercise, which will be provided by the lecturer